

## DRAFT DREWSTEIGNTON PARISH COUNCIL

### Minutes of the Ordinary Meeting held on Monday 19<sup>th</sup> February 2018 at Drewsteignton Village Hall

Present:	Chairwoman Anna Imrie Vice-Chairman Bill Savage	Cllr Debi Brooks Cllr Ysanne James Cllr Graham Hester	Cllr Paul Ridgers Cllr John Redman
In Attendance	Clerk	Four members of the public	

Item (a)	Discussion and Decisions (b)
013/18	<p><b>WELCOME AND APOLOGIES</b> Chair Imrie opened the meeting at 7.30pm. Apologies received from Cllr Rowe to the Clerk.</p>
014/18	<p><b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> It was unanimously agreed that the minutes of the ordinary council meeting of 15th January 2018 be signed as a true and accurate record. A minor correction was made to Line 7 of Minute 006/18. There is now a full stop after the word 'bungalow', the word 'and' has been removed and the next sentence starts 'no libellous'. The minutes were signed by Chair Imrie.</p>
015/18	<p><b>DECLARATION OF INTERESTS</b> Chair Imrie declared that she was a neighbour of Great Tree Bungalows. Vice Chair Savage and Cllr Redman declared that they were Directors of Chagford Show.</p>
016/18	<p><b>PARISH MATTERS FROM PREVIOUS MINUTES</b>  <b>Adoption of standing orders.</b> Proposed by Chair Imrie, seconded by Cllr James. Carried unanimously.  <b>Drewsteignton Gardeners Club.</b> Cllr James to liaise with Community Service group, and invite their organiser to our next meeting. The Council approved the use of Ashley Whatley to carry out hedge trimming and clearing at the Village Garden.  <b>DAAT landing sites.</b> Chair Imrie will reply to Toby Russell of the DAAT regarding the Playing Field as a possible landing site, and will liaise with Alison Chapman.  <b>SWW sewage works capacity.</b> The Clerk reported that SWW will always increase capacity when required by OFWAT but have no concerns over any of the sewage works in the Parish at this time.  <b>Chagford Show traffic control.</b> Cllr Redman reported that there will be no traffic controls on the day before the show.  <b>Annual Parish Meeting.</b> Agreed to be similar date to last year in April. Clerk to check and circulate Chair's Report from 2017.  <b>Grass cutting quotes for Whiddon Down.</b> Cllr Hester will let the Clerk have all the information she needs.  <b>Travellers at Whiddon Down.</b> The Clerk reported that a Court date had been set for March 2018.  <b>Signposts.</b> Vice Chair Savage to liaise with Tich Scott. Meeting arranged for 23<sup>rd</sup> February 2018.  <b>Sandy Park noticeboard.</b> The Clerk will drop the key to Simon Eakin's when next in Drewsteignton.</p>
017/18	<p><b>PARISH MATTERS ARISING</b>  <b>Sandy Park Inn.</b> Clerk to check the form and either complete or pass to the Sandy Park Community Group.  <b>Training.</b> Cllr James and Chair Imrie would like to attend the free DNPA Planning workshop. Clerk to book.  <b>Devon &amp; Cornwall Housing Section 106.</b> A family from Exeter have moved into Prestonbury View, this development is subject to Section 106. Clerk to contact Devon and Cornwall Housing for evidence that policy has been correctly followed.  <b>Providence School Charity.</b> Vice Chair Savage resigned as a trustee, the Charity must now find another.  <b>Fly tipping.</b> Vice Chair Savage reported that contaminated waste from road clearing had been tipped by Devon County Council contractors at Harepath Lane. Clerk to contact Highways.</p>
018/18	<p><b>HIGHWAYS</b>  <b>Polford dip flooding.</b> Gulleys and drains have been cleared.  <b>Great Tree culvert.</b> No further news from Highways.</p>
019/18	<p><b>PLANNING</b>  0071/18. Netherton House. Further to the site visit on 17/02/2018 Cllrs voted unanimously to support this application.  0564/17. Chair Imrie read out that this had been approved.  Grassland Management. No further information.  Martins Park. No response from WDBC.  2 Great Tree Bungalows. The Clerk read out the email received from Nick Savin, DNPA.</p>
020/18	<p><b>FINANCE</b>  <b>Payments</b>  Mrs L Bruckner: Salary £384.50  Mrs L Bruckner: Expenses £79.19</p>

	<p>Parish Magazine Printers: Parish Post printing £74.00  Mike Rowe: Cleaning of Drewsteignton toilet block £84.99  EDF: Electricity WC's £124.95  South West Water: Playing Field water supply £16.24  Buswell Heating Engineers: Water heater work at Playing Field £1775.84  Cheques signed by Cllrs Brooks and Hester</p> <p><b>Receipts</b>  Drewsteignton honesty boxes, Car park: £14.18 WC: £8.18  Drewsteignton Playing Field: For Buswell Heating Engineers £1479.87</p> <p><b>Other financial</b>  Budget and Precept. The Clerk confirmed that the precept request had been submitted and confirmed as received by West Devon Borough Council.  The Clerk had notification from Nat West that she was now a signatory on the account. Unfortunately Nat West had not changed the address for communication. Form completed and signed by Cllrs Imrie and Savage</p>
021/18	<p><b>LATE MATTERS AND EMAIL CORRESPONDENCE, COMMUNICATION AND INFORMATION</b>  A member of the public commented on a report made in the Parish Post regarding a former resident of Lamb Park. Vice Chair Savage was the writer and accepted the parishioners comment, the Council thanked the parishioner for coming forward.</p> <p><b>Speeding funding.</b> Derek Holland-Moore of Sticklepath Parish Council (SPC) and Cllr Hester had liaised regarding a Town and Parish (TAP) Fund application for a Vehicle Activated Sign and five pairs of village entry sign gates. Clerk to apply to TAP Fund before the deadline on 22 February 2018. Cllr Hester will attend the next Eastern Links meeting to discuss.</p> <p><b>BT Phone boxes at Crockernwell and Whiddon Down.</b> Still in place, were due for removal by end December 2017. Clerk to chase BT.</p> <p><b>Crockernwell white lines.</b> Still not removed. Vice Chair Savage will contact Highways for an update.</p> <p><b>Movement sensor for Drewsteignton WC's.</b> Clerk to look into this as a money saving exercise on electricity.</p>
022/17	<p><b>DELEGATES REPORTS</b>  30<sup>th</sup> January 2018 Vice Chair Savage reported on the Parish Council underwriting unrecoverable costs if the Fireworks Event had to be cancelled. The Playing Field committee will discuss changing their bank account to read Drewsteignton Parish Council Playing Field Account, and for signatories to be updated. Cllr Brooks said that the Playing Field need confirmation that all of their helpers are covered by insurance. Clerk to confirm. Clerk to contact BT regarding the phone lines running through the trees on the road border of the Playing Field. Vice Chair Savage reported that the Playing Field constitution had been brought up to date.</p>
023/17	<p><b>FUTURE AGENDA ITEMS</b>  Speed Awareness TAP Fund</p>
024/17	<p><b>DATE OF NEXT MEETING – Monthly Meeting of Drewsteignton Parish Council, Monday 19<sup>th</sup> March 2018 at Whiddon Down Village Hall at 7.30pm</b></p>

The Chairwoman closed the meeting at 9.09pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_