

Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF
Clerk.DrewsteigntonPC@outlook.com / 01837 83484

Notice is hereby given that a meeting of Drewsteignton Parish Council will take place on **Monday 16th December 2019 in Drewsteignton Church Rooms at 7:30pm.**

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome.

AGENDA

1.12.19 Welcome: – Chair of the Parish Council.

2.12.19 Apologies for absence: Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.12.19 Minutes of the Last Meeting – to consider the approval of the Minutes of the meeting held 18th November 2019.

4.12.19 Declarations of Interest: Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.12.19 Public Speaking Time (max. 10 minutes) – members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the Chair's discretion.

6.12.19 Council Annual Planner: to consider the approval of the Annual Planner to May 2020 – Clerk (see Agenda support doc)

7.12.19 Highways

a) Doing What Matters – To agree selection of dates and times when Cllrs are available for meeting before early January 2020. To consider feedback on questions (See agenda support doc) – Clerk.

8.12.19. Matters carried over from the last meeting:

- a) Climate Change – Update from Working group – Cllr James
- b) Community Day – Maintenance in Drewsteignton Update – Cllr Redman
- c) Mobile Vehicle Activated Speed sign – Cllr Brennan
- d) Drewsteignton WC's – Cllr Rowe.
- e) Drewsteignton Car Park –review required improvements and ongoing maintenance plan – Cllr Redman

9.12.19 Planning:

a) New Applications:

- i) 0542/19 – Alternation to roof to install dormers to the rear and flue at Highfields, Crockernwell. (consultation deadline (27th December 2019), Cllrs Site visit arranged.

b) Decisions received:

0464/19	Barley Meadows Camping and Caravan Park, Crockernwell	Static Caravan for Warden	Refused
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c) Other Planning matters, for information only:

10.12.19 New Items:

- a) Beating the Bounds – Consideration of holding event in 2020 -Cllr Brennan
- b) Purchase of Projector and screen for use at meetings (see agenda support document) - Clerk

11.12.19 Clerks reports:

- a) Date of Parish Meeting. – Must be held between the 1st of March and the 1st of June.
- b) Web Content Accessibility Guidelines and website upgrade costs.
- c) Overtime arrangements – request for flexible overtime.
- d) Clerks Annual Leave: 19th December 2019 – 2nd January 2020 (1.5 weeks holiday taken).
- e) Proposed Tree works at Holy Trinity Church, Drewsteignton (see agenda support doc)
- f) Approval of Cllrs to attend the DALC being a good employer course 23rd January 9.45am to 4pm £55+Vat/person (see agenda support doc.)

12.12.19: Finance: Clerk

- a) To approve financial schedule of payments as presented by the Clerk at the meeting.
- b) Budget 2020-21 – consideration of draft Budget document. (To be circulated to Cllrs).

13.12.19 Cllr reports: Councillors are to use this opportunity to report matters of information not included elsewhere on the Agenda. This is not an opportunity for debate or decision making.

14.12.19: Items for future agenda's:

15.12.19 Confirmation of next meeting date:

The next meeting of the council will be on Monday 20th January 2020, 7.30pm at the Village Hall, Whiddon Down.

16.12.19 Part II Public Bodies (Admission to Meetings) Act 1960 s1(2)

- a) Chair's Allowance – To discuss.

Alice Turner

Alice Turner – Proper Officer & R.F.O
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