

Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF
Clerk.DrewsteigntonPC@outlook.com / 01837 83484

Notice is hereby given that a meeting of Drewsteignton Parish Council will take place on **Monday 16th March 2020 in Whiddon Down Village Hall at 7:30pm.**

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

All members of the public are welcome.

AGENDA

1.3.20 Welcome: – Chair of the Parish Council.

2.3.20 Apologies for absence: Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.3.20 Minutes of the Last Meeting – to consider the approval of the Minutes:

- a) of the meeting held on Monday 17th February 2020.
- b) of the extra-ordinary meeting held on Monday 24th February 2020.

4.3.20 Declarations of Interest: Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.3.20 Public Speaking Time (max. 10 minutes) – members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the Chair's discretion.

6.3.20 Council Policies: to consider the approval & ratification of policies:

- a) DPC 012 Complains & Grievances Procedure V1.0
- b) DPC 013 Data Protection Policy V1.0
- c) DPC 015 Internal Control Policy V1.0
- d) DPC 016 Financial risk Assessment
- e) DPC 017 Disciplinary Procedure V1.0
- f) DPC 018 Training Policy V1.0

7.3.20 Highways, for information unless listed:

8.3.20 Matters carried over from the last meeting:

- a) Drewsteignton WC's – Cllrs Rowe, Redman & Brennan/Clerk
- b) Drewsteignton Car Park – Cllrs Redman & Clerk

9.3.20 Planning:

a) New Applications:

- i. 0093/20: Installation of battery infrastructure for approved ground mounted solar array at Stone Farm, Chagford – Mr T. Imrie – Deadline 19th March
- ii. 0104/20: Improvements to disabled access, stone ramp and automated glazed door at main entrance to castle. Resurfacing of landscape to forecourt, servants' garden and east terrace at Castle Drogo, Drewsteignton – Full planning application – Deadline 19th March

- iii. 0105/20: Improvements to disabled access, stone ramp and automated glazed door at main entrance to castle. Resurfacing of landscape to forecourt, servants' garden and east terrace at Castle Drogo, Drewsteignton – Listed building consent – Deadline 19th March

b) Decisions received:

0003/20	3 Fulford Cottages, Crockernwell	Replace and raise chimney pots (Full planning application)	Conditional planning permission Granted
0004/20	3 Fulford Cottages, Crockernwell	Replace and raise chimney pots (Listed building consent)	Conditional planning permission Granted

c) Other Planning matters, for information only unless listed:

- i. Update on application 2701/18 – Cllr Brennan

10.3.20: New Items:

- a) Dartmoor National Park Management Plan Consultation – Chair
- b) Devon Communities Together membership – Clerk
- c) Appointment of Internal auditor for the 2020-21 financial year – Clerk
- d) Community Day in Drewsteignton – Cllr Redman
- e) Flooding issues in the Parish – Cllr Imrie
- f) Insurance cover – Cllr Brennan.
- g) Community advice from DCC on coronavirus (COVID-19) – Cllr Brennan

10.3.20 Clerks reports to include:

- a) Arrangements for Annual Parish meeting – including refreshments.
- b) Approval for the Clerk to book the ROSPA inspection for the play equipment.
- c) Appointment of Internal Auditor for 2019-20 Year-end and 2020-21 Financial Year.
- d) Overtime for preparation of year-end accounts & Internal Audit in consultation with the Chair.
- e) Considerations for criteria for Website quotes.

11.3.20: Finance: Clerk

- a) To approve financial schedule of payments as presented by the Clerk at the meeting.

12.3.20 Cllr reports: Councillors are to use this opportunity to report matters of information not included elsewhere on the Agenda. This is not an opportunity for debate or decision making.

13.3.20: Items for future agenda's:

14.3.20 Confirmation of next meeting dates:

The next meeting of the council will be on Monday 20th April 2020, **6pm** at Drewsteignton Church rooms followed by the Annual Parish Meeting at **8pm**.

15.3.20: Part II: Public Bodies (Admission to Meetings) Act 1960 s1(2)

- a) Annual Parish Award nominations (personal data covered under GDPR) – Chair/Clerk
- b) Car Park - Quotes for works (commercially sensitive information) – Clerk
- c) Gateway signage – to receive quotes (commercially sensitive information) – Clerk
- d) Return to public session
- e) Resolutions on items a – c.

Alice Turner

Alice Turner – Proper Officer & R.F.O
Publication Date: 10th March 2020.