

Drewsteignton Parish Council.

Minutes of the Parish Council Meeting held on Monday 15th June 2020 at 7:30pm via Zoom.

Parish Councillors Present: Ysanne James (Chair), Peter Brennan (Vice-Chair), John Redman, Anna Imrie, & Ian Rowe.

Also in Attendance: Alice Turner (Clerk). No members of the public in attendance.

BUSINESS TRANSACTED

1.6.20: Welcome.

The Chair of the Council thanked everyone for attending and give brief explanation as to how the meeting would work before formally opening the meeting.

2.6.20: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting. The Clerk reported that she had received no apologies from Cllrs.

3.6.20: Minutes of the Last Meeting.

Cllrs to consider the approval of the Minutes of the meeting held Monday 18th May 2020. Cllr James proposed that the minutes of the meeting held on the 18th of May 2020 be approved as a correct record with signing to take place as soon as face to face meetings resume, seconded Cllr Rowe. All in Favour – Motion Carried. (RR2020/014)

4.6.20: Declarations of Interest – None.

5.6.20: Public Speaking Time (max. 10 minutes).

No members of the public in attendance

6.6.20: Internal Audit

To receive the 2019-20 Internal Audit report and discussions with internal auditor. As the Internal Auditor was unable to attend due to prior commitment Cllrs agreed to defer this item until an Extra-Ordinary Meeting could be called.

7.6.20: Planning.

a) New Applications:

- i. 0224/20 Alterations and extension to ancillary accommodation at Highfields, Crockernwell – full planning application**

Cllr Brennan proposed that the Council Support application 0224/20 as plans are similar to previous submissions, seconded Cllr James. All in Favour – Motion Carried. (RR2020/015)

- ii. 0230/20 Erection of barn for the storage of agricultural feed and bedding at Furlong House, Chagford – full planning application**

Site visit requested Clerk to arrange for 18/06/2020 at 6.30pm

- iii. 0233/20 Erection of barn for the storage of agricultural feed and bedding at Furlong House, Chagford – Listed Building Consent**

Site visit requested Clerk to arrange for 18/06/2020 at 6.30pm

- iv. 0239/20: Erection of replacement reception building (incorporating shop) at Woodland Springs, Drewsteignton – full planning application**

Cllr James proposed that the Council support application 0239/20, seconded Cllr Imrie. All in Favour – Motion Carried. (RR2020/016)

b) Decisions received:

0188/20	Furlong House, Sandy Park, Chagford, Newton Abbot TQ13 8JW	Conversion of existing timber stable block to domestic garage	Conditional planning permission granted.
0189/20	Furlong House, Sandy Park, Chagford, Newton Abbot TQ13 8JW	Conversion of existing timber stable block to domestic garage	Listed building consent granted.

c) Other Planning matters, for information only unless listed:

Application 0255/20 was received from DNPA after the publication of the agenda, Cllrs felt they did not require an Extra-ordinary meeting to be called or a site visit.

Cllr Brennan gave an update on the Farm Shop appeal, there are 3 new documents on the WDBC planning portal, including an appeal statement from the applicant, a document generated for WDBC to provide an assessment on the impact to local businesses rather than the previous desktop exercise and finally a report on behalf of the applicant on retail assessment.

8.6.20: Other Business.

a) Lease for the Drewsteignton Toilet Block (Clerk)

The Clerk read out correspondence that she had received from the National Trust and an email that she was copied into from the existing tenant to the national trust reiterating their surrender of their lease.

Cllrs discussed this matter at length and Cllr Brennan proposed that the notes he previously presented to the council on the lease be sent to the National Trust and that the Clerk asks them to create the first draft of the new lease prior to the Council formally engaging a solicitor to act on their behalf once a draft document has been received thereby saving public funds, seconded Cllr James. All in Favour – Motion Carried. (RR2020/017)

The Clerk agreed to obtain a estimate of costs from Tozers Solicitors for council to consider at the next meeting.

b) MVAS Sign Proposed locations (Cllr Brennan)

Cllr Brennan reported on the response from DCC highways for the MVAS sign.

Cllr James proposed that the Clerk respond that they proposed locations were received favourably by the Council and that they would wish to proceed at some point in the future, seconded Cllr Imrie. All in Favour – Motion Carried. (RR2020/018)

c) Consultation from WDBC: Public Space Protection Orders – Dog Control Articles. (see Agenda Support Document)

No Comment – Clerk to send to Editor of Parish Post for inclusion in next edition.

d) Cllr Advocate to the Office of the Police & Crime commissioner (Chair)

To consider appointment. (See Agenda Support Document)

Cllrs discussed and the Clerk informed Cllrs that she is already a representative for another parish and was willing to represent Drewsteignton as well if Cllrs would like her to do so.

Cllr Imrie proposed that the Clerk represent Drewsteignton Parish Council as an advocate to the Office of the Police & Crime commissioner, seconded Cllr Brennan. All in Favour – Motion Carried. (RR2020/019)

9.6.20: Finance.

a) To approve financial schedule of payments as presented by the Clerk at the meeting. (Appendix A)

Cllr Brennan proposed that the financial schedule of payments as presented by the Clerk be approved, seconded Cllr James. All in Favour – Motion Carried. (RR2020/020)

10.6.20: Cllr & Clerks Reports for information.

Cllr Brennan asked that the re-opening of the toilets on the next agenda.

Cllr Redman reported that the works to the Car Park entrance should be done next week.

There being no further items the Chair closed the meeting at 20.41pm.

Appendix A: Financial Schedule

Payments for authorisation/Retrospective Approval				
Payment Ref	Amount	Payee	Details	Power
PM2021/019	£572.51	Alice Turner	Insurance	LGA 1972 S.111
PM2021/020	£158.10	Melanie Bickell	Internal Audit	LGA 1972 S.111
PM2021/021	£74.00	Parish Mag Printers	Parish post	LGA 1972 S.142
PM2021/022	£394.00	Alice Turner	Salary 18.5.20 - 14.6.20	LGA 1972 S.112
TOTAL	£1,198.61			

Receipts since last meeting: None

Monies held as Reserves

Amount	Details
£1,000.00	Election
£3,000.00	General
£3,600.00	Major Works
£1,076.35	DAAT night landing light (original £12337.86)
£3,423.93	Asset Maintenance Fund
£1,000.00	Lengthsman
£13,100.28	TOTAL

Signed as a true record: P. Brennan ~~Chair~~/Vice Chair

Printed: Peter Brennan . Date: 20th July 2020