

Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF
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Notice is hereby given that a meeting of Drewsteignton Parish Council will take place on Monday 20th July 2020 7.30pm via Zoom.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome. Please inform the Clerk by phone or email (before 5pm on the day of the meeting) if you would like to speak during public speaking or via the private chat function when admitted to the meeting.

Login information:

Join Zoom Meeting

<https://us02web.zoom.us/j/81759961260?pwd=MHVPUUp1QTVUeUxJV25FZWtLU056QT09>

www.zoom.us

Meeting ID: 817 5996 1260 Meeting Passcode: 200720

Join the meeting by phone: +44 131 460 1196 United Kingdom

Meeting ID: 817 5996 1260 Passcode: 200720

Find your local number: <https://us02web.zoom.us/j/81759961260>

AGENDA

1.7.20: Welcome.

Chair of the Council to open the meeting and give brief explanation as to meeting protocols.

2.7.20: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.7.20: Minutes of the Last Meeting.

Cllrs to consider the approval of the Minutes of the following meetings:

- i. Ordinary meeting on Monday 15th June 2020
- ii. Extra-ordinary meeting on Thursday 25th June 2020

4.7.20: Declarations of Interest.

Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.7.20: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the Chair's discretion.

6.7.20: Internal Audit

- a) **To review the amended response to Internal Audit and review of effectiveness in light of discussions with Internal Auditor at extra-ordinary meeting on 25th June 2020. (Cllr Brennan) (see Agenda Support Document)**

7.7.20: Year End Accounts. (Clerk)

- a) To complete and approve Annual Governance Statement 2019-20 Part 3. (see Agenda Support Document).
- b) To approve Annual Accounting statement 2019-20 & supporting documents. (See Agenda Support document)
- c) To approve dates for Exercise of Public rights. (Monday 31st August to Friday 9th October 2020)

8.7.20: Planning.

a) New Applications:

- i. 0319/20 Use of land as 14 touring pitches (in lieu of previously approved camping pods ref. 0690/14) and the relocation of two pods onto two existing touring pitches at Woodland Springs, Drewsteignton - Mr & Mrs Hughes

b) Decisions received:

Number	Location	Proposal	DNPA Decision
0224/20	Highfields, Crockernwell, Exeter EX6 6NN	Alterations and extension to ancillary accommodation	Conditional Planning permission granted.

c) Other Planning matters, for information only unless listed:

- i. To receive guidance from DNPA on field shelters (See Agenda Support Document)
- ii. Whiddon Down Farm Shop Appeal - consider further response to Planning Inspectorate invitation (deadline 23 July 2020) (Cllr Brennan)

9.7.20: Other Business.

a) Reopening of the public toilets. (Chair)

Cllrs to consider if and when it is safe to do so. (See agenda support document for guidance information.)

b) Reopening of the Playing-field (Clerk)

To consider the reopening of the play area. (See agenda support document for guidance information.)

c) Roundabout at Whiddon Down (Clerk)

To consider correspondence from parishioner.

d) To Approve Clerks Annual Leave from 27th July to 9th August inclusive.

10.7.20: Finance.

- a) To approve financial schedule of payments as presented by the Clerk at the meeting.
- b) To receive 1st quarter budget report (see Agenda Support Document)

11.7.20: Cllr & Clerks Reports for information.

Councillors are to use this opportunity to report matters of information not included elsewhere on the Agenda. This is not an opportunity for debate or decision making.

- a) Cllr Redman – Update on works to car park entrance. (See agenda support document)

12.7.20 Part II Public Bodies (Admission to Meetings) Act 1960 s1(2)

- a) Resolution to move the council to part II
- b) Lease for the Drewsteignton Toilet Block (Clerk)
To receive quotation for works from solicitors.
- c) Chair to return the meeting to public session.
- d) Resolution(s)

Alice Turner

Alice Turner – Proper Officer & R.F.O Publication Date: 14th July 2020

The agenda support document can be found at
<http://www.drewsteigntonparish.co.uk/archive.html> or via the Clerk (details at top of agenda).