

Explanation of variances – pro forma

Name of smaller authority: **Drewsteignton Parish Council**
 County area (local councils and parish meetings only): **West Devon Borough, Devon**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	22,605	14,349				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	13,288	13,825	537	4.04%	NO		
3 Total Other Receipts	1,952	16,564	14,612	748.57%	YES		In the 2019-20 year the Council received a Grant from DAAT of £12377.86, and a grant from the TAP Fund of £3423.93. In 2019-20 income from the Honesty boxes was up by £36.57, interest was up by £26.52 and there was a HMRC PAYE refund of £97.20. In 2018-19 there was a £812.76 Vat refund and no refund claimed in 2019-20.
4 Staff Costs	4,904	6,174	1,270	25.90%	YES		In 2019-20 mileage costs of £527.70 were included which had not been included in previous year. The previous Clerks Salary was increased by £130.13 over the year an additional £388.86 was paid during the handover period between Clerks. There was also £97.20 Income Tax paid to HMRC during the year and £83.05 overtime paid.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	18,592	17,783	-809	4.35%	NO		
7 Balances Carried Forward	14,349	20,781			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	14,349	20,781				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	15,128	42,671	27,543	182.07%	YES		The Council purchased 382.68 of new office equipment and were gifted £27160 worth of playground equipment, buildings and contents by the playing field committee.
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable