

Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF

Clerk@drewsteigntonparish.co.uk / 01837 83484

Notice is hereby given that a meeting of Drewsteignton Parish Council will take place on Monday 19th October 2020 7.30pm via Zoom.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome. Please inform the Clerk (before 5pm) if you would like to speak during public speaking or via the private chat function when admitted to the meeting.

Login information:

www.zoom.us Meeting ID: 862 3326 4560 Meeting Passcode: 695100

[JOIN ZOOM MEETING](#)

Join the meeting by phone: +353 1 240 8941 Ireland

Find your local number: <https://us02web.zoom.us/j/kcKC3mhkgB>

AGENDA

1.10.20: Welcome.

Chair of the Council to open the meeting and give brief explanation as to meeting protocols.

2.10.20: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.10.20: Minutes of the Last Meeting.

Cllrs to consider the approval of the Minutes of the meeting held on Monday 21st September 2020.

4.10.20: Declarations of Interest.

Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.10.20 Biodiversity matters – Guest Speaker (see meeting support document)

6.10.20: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the Chair's discretion.

7.10.20: Report from County Cllr. McInnes

To receive a report from County Cllr James McInnes.

8.10.20: Council Policies & Documents.

Cllrs to consider the draft policy presented for approval and ratification. (circulated to Cllrs & available from the Clerk).

a) DPC 001 Standing Orders V.3 Draft

Proposed amendments due to new modal standing orders issued by NALC are highlighted.

9.10.20: Planning.

a) Planning Decisions Pending: See Meeting support document

b) Other Planning matters, for information only unless listed:

i. Farm Shop Appeal – Update (Cllrs Brennan & Ridgers)

10.10.20: Current & New Business.

a) Parking concerns in the Parish (Chair)

- b) **DALC GDPR Training for Clerk & refresher for Cllrs (Clerk) – See meeting support Document.**
- c) **DAAT – Night landing light – Update. (Clerk)**
- d) **Replacement of the Perspex panels in the bus shelter in Crockernwell (Cllr Brennan)**
Consideration for purchase of 6 570 x 435 x 2mm Clear Polycarbonate sheets @ £7.22 each + VAT
- e) **Consideration of creating SharePoint Site (Cllr Brennan)**
- f) **Consideration of moving December meeting date (Chair/Clerk)**
Cllrs to consider moving December Council meeting from Monday 21st back to Monday 14th.
- g) **Poppy Wreath for Remembrance Sunday (Chair/Clerk)**
- h) **Doing What Matters – consideration of virtual meeting. (Chair/Clerk) – See meeting support Document.**
- i) **DNPA Settlement Profiles update - Parish consultation. Deadline 4th December (Chair) – See meeting support Document.**

11.10.20: Finance.

- a) **To approve financial schedule of payments as presented by the Clerk at the meeting.**

12.10.20: Cllr & Clerks Reports: to include.

Councillors are reminded that this is not an opportunity for debate or decision making.

- a) **Lease for the Drewsteignton Toilet Block (Clerk) – Non sensitive information only.**
- b) **Internal audit recommendations update on progress. (Clerk)**

13.10.20: Confirmation of next meeting:

The next Council meeting will be held on Monday 16th November 2020 Via Zoom.

14.10.20 Part II Public Bodies (Admission to Meetings) Act 1960 s1(2)

- a) **Resolution to move the council to part II**

Under DPC-001-A 8b (Addendum to Standing Orders – Remote meetings) Each councillor present shall declare that there are no other persons present who are not entitled to be (hearing or seeing), and/or recording the meeting.

- b) **Lease for the Drewsteignton Toilet Block (Clerk)**
- c) **Chair to return the meeting to public session.**
- d) **Resolution(s)**

Alice Turner

Alice Turner – Proper Officer. Publication Date: 14th October 2020

The meeting support document can be found at <http://www.drewsteigntonparish.co.uk/archive.html>.