

Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF
Clerk.DrewsteigntonPC@outlook.com / 01837 83484

Minutes of the Parish Council Meeting held on Monday 21st September 2020 at 7:30pm via Zoom.

Parish Councillors Present: Ysanne James (Chair), Peter Brennan (Vice-Chair), John Redman, Ian Rowe & Paul Ridgers.

Also in Attendance: Alice Turner (Clerk). No members of the public in attendance.

BUSINESS TRANSACTED.

1.9.20: Welcome.

Chair of the Council opened the meeting and a give brief explanation as to meeting protocols. The meeting was informed that the Clerk was recording the meeting to aid in the preparation of the minutes and that the recording would be deleted once the draft minutes were circulated.

2.9.20: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting. The Clerk reported that she had received apologies from County Cllr James McInnes

3.9.20: Minutes of the Last Meeting.

Cllrs to consider the approval of the Minutes of the meeting held on Monday 17th August 2020. Cllr James proposed that the minutes of the virtual meeting held on Monday 17th August 2020 be signed as a true and accurate record once physical meetings resume, seconded Cllr Brennan. All in Favour – Motion Carried. (RR2020/051)

4.9.20: Declarations of Interest.

Cllr Brennan declared a personal interest in agenda item 8.9.20 a) iii) New planning application at land west of Fingle House, Crockernwell as he owns property adjacent to the proposed development. (DOI/006) – Cllr Brennan requested to be put in the waiting room during this application.

5.9.20: Public Speaking Time (max. 10 minutes). None

6.9.20: Report from County Cllr. McInnes.

Cllrs McInnes had sent his apologies.

8.9.20: Planning (moved at chairs discretion)

a) New Applications:

- i. 0381/20: Erection of barn for the storage of animal feed and farm equipment at Furlong House, Chagford (Mr & Mrs Carew Deverell) – Full Planning Application. Extension granted, 22/09/2020.**
- ii. 0382/20: Erection of barn for the storage of animal feed and farm equipment at Furlong House, Chagford (Mr & Mrs Carew Deverell) – Listed Building Consent. Extension granted, 22/09/2020.**

Following discussion Cllr Brennan proposed that the Council object to applications 0381/20 & 0382/20 as the acreage and number of livestock requiring the proposed size of barn and equipment storage was not commensurate with the low level of agricultural activity, seconded Cllr James. All in Favour – Motion Carried. (RR2020/052)

- iii. 0394/20: Creation of retirement accommodation (18 houses) and associated works at land to the west of Fingle House, Crockernwell (Mr P Nickells). Extension granted, 22/09/2020.**

Cllr Brennan had declared a personal interest on this item and was put into the waiting room at his request.

Cllrs James, Ridgers and Redman reported that they had attended a site visit on Friday 18th September, neither the agent or applicant attended. Cllr James raised concerns that access was an issue and not suitable in Crockernwell. Following discussion Cllr James proposed that the Council objects to application 0394/20 as the Council believe that the site is unsuitable for this level of development as Crockernwell does not have the services or infrastructure to support it, i.e. no GP surgery, and the council also believe that the access to the site is unsuitable, seconded Cllr Rowe. All in Favour. Motion Carried (RR2020/056)

[Cllr Brennan returned to the meeting.]

iv. 0409/20: Retrospective application for replacement timber framed shed at 5 Lambs Park, Drewsteignton (Miss P Nolan). Deadline 25/09/2020

Cllr James proposed that the council offer a neutral view on application 0409/20, seconded Cllr Brennan. All in Favour. Motion Carried (RR2020/053)

v. 0424/20: Repairs to and change of use of storage outbuilding to a unit of holiday accommodation at Honeyford Cottage, Crockernwell (Dr K Hunter). Deadline 2/10/2020.

vi. 0425/20: Repairs to and change of use of storage outbuilding to a unit of holiday accommodation at Honeyford Cottage, Crockernwell (Dr K Hunter). Deadline 2/10/2020.

Cllr Ridgers proposed that the council offer a neutral view on applications 0424/20 & 0425/20, seconded Cllr James. All in Favour. Motion Carried (RR2020/054)

vii. 0431/20: Proposed: Erection of agricultural building (18.3x9.1m) at Redlake Farm, Lane to Redlake Farm, Drewsteignton (Mrs H Gillard). Deadline 25/09/2020.

Cllr James proposed that the Council Support application 0431/20 as it will improve the visual appearance of the site and is commensurate with the farming activity, seconded Cllr Ridgers. All in Favour. Motion Carried (RR2020/055)

b) Decisions received: See Meeting support document

The planning decisions listed on the Meeting support document were noted.

c) Planning Decisions Pending: See Meeting support document

The planning decisions which are still pending determination by DNPA and listed on the Meeting support document were noted.

d) Other Planning matters, for information only unless listed:

i. Farm Shop Appeal – Update (Cllrs Brennan & Ridgers)

Cllr Ridgers reported that the appeal hearing will be on the 7th of October 2020.

9.9.20: h) Biodiversity matters (Cllr Ridgers) – See meeting support document. (Moved at chairs discretion)

Following discussion, the Clerk was instructed to invite the interested parishioner to speak at the October Meeting and defer the item until that point.

7.9.20: Council Policies & Documents.

Cllrs to consider the draft policies presented for approval and ratification. (circulated to Cllrs & available from the Clerk).

a) DPC 022 Cllr Email & Own Device Policy –

Item deferred to enable investigation into a SharePoint site and GDPR implications.

ACTION: Clerk & Cllr Brennan to carry out investigations.

9.9.20: Current & New Business.

a) Parking concerns in the Parish (Chair)

Deferred

b) Consideration of returning to Physical meetings. (Chair) – See meeting support document.

Deferred due to lack of Wi-fi at Whiddon Down Village Hall making hybrid meetings impossible.

- c) **Devon's Updated Local Flood Risk Management Strategy (Chair) – See meeting support document.**

No Comment.

- d) **Retrospective approval for Chair to attend DALC planning webinar on 17/09/2020 for £15 +VAT (Clerk)**

Cllr Brennan proposed that the council retrospectively approve the attendance of Cllr James on the DALC planning webinar for £15+VAT, seconded Cllr Rowe. All in Favour. Motion Carried (RR2020/057)

- e) **Government Consultation 'Planning for the Future' (Chair/Cllr Brennan) – See meeting support document.**

Cllr Brennan reported that the consultation ends on the 29th of October 2020 and summarised the consultation, following discussion Cllr Brennan proposed that the council request the current NPPF guidance of not allowing major development in national parks be maintained, seconded Cllr James. All in Favour. Motion Carried (RR2020/058)

- f) **Government Consultation on Changes to the Current Planning System (Chair/Cllr Brennan) – See meeting support document.**

Cllr Brennan reported that the consultation ends on the 1st of October 2020 and summarised the consultation, following discussion Cllr Brennan proposed that the council request the current NPPF guidance of not allowing major development in national parks be maintained, seconded Cllr James. All in Favour. Motion Carried (RR2020/059)

- g) **Virtual DALC AGM 7th October 2020 – Consideration of proxy voting form and appointment of a representative. (Chair/Clerk) – See meeting support document.**

Cllr James proposed that the form be approved as completed verbally by Cllrs at the meeting and that the Clerk be authorised to attend as the representative for Drewsteignton Parish Council, seconded Cllr Brennan. All in Favour. Motion Carried (RR2020/060)

- i) **Clerk: DAAT – Night landing light installation – Update.**

The Clerk reported that the installation of a meter has been actioned with EDF energy, there is a 6 to 8 week lead time for installation.

10.9.20: Finance.

- a) **To approve financial schedule of payments as presented by the Clerk at the meeting. (Appendix A)**

Cllr James proposed that the financial schedule of payments as presented by the Clerk at the meeting be approved, seconded Cllr Brennan. All in Favour. Motion Carried (RR2020/061)

11.9.20: Cllr & Clerks Reports: to include.

Councillors are reminded that this is not an opportunity for debate or decision making.

- a) **Clerk: Exercise of Public rights. (Friday 28th August to Friday 9th October 2020)**
b) **Clerk: Reopening of the Playing field -Update. The Clerk reported that the Playing field is now open.**

Cllr Brennan requested that the replacement of the Perspex panels in the bus shelter in Crockernwell be placed on the October agenda.

12.9.20: Confirmation of next meeting:

The next Council meeting will be held on Monday 19th October 2020 via Zoom.

13.9.20 Part II Public Bodies (Admission to Meetings) Act 1960 s1(2)

- a) **Resolution to move the council to part II**

Under DPC-001-A 8b (Addendum to Standing Orders – Remote meetings) Each councillor present shall declare that there are no other persons present who are not entitled to be (hearing or seeing), and/or recording the meeting.

Cllr James proposed that the Council move to Part II due to the confidential nature of the items being discussed, seconded Cllr Brennan. All in Favour – Motion Carried. (RR2020/062)

- b) Lease for the Drewsteignton Toilet Block (Clerk)
 c) To approve NALC recommendation on Pay scale amount increase and retrospective implementation.
 d) The Chair returned the meeting to public session.
 e) Resolution(s)

Item C) Cllr Brennan proposed that the Council accept the increase and pay the back dated additional salary as per the NALC agreement in the next payroll cycle, seconded Cllr James. All in Favour – Motion Carried. (RR2020/063)

Cllr Brennan requested that the Clerks hours be reviewed in November with a view to a 20% reduction in hours to 8 hours a week as of the 1st of January 2021.

There being no further business the Chair declared the meeting closed at 8.58pm.

Appendix A: Financial Schedule:

Payments for Authorisation/(Retrospective) approval:

Payment Ref	Amount	Payee	Details	Power	Funding Source
PM2021/034	£151.18	M. J. Rowe	Cleaning from 16.7.20 to 31.8.20	Public Health Act 1936 S.87	Running Cost/public WC's
PM2021/035	£74.00	Parish Mag Printers Ltd	September Edition of Parish Post	LGA 1972 S.142	Admin/Parish Post
PM2021/036	£478.90	Alice Turner	Clerks Salary 17.8.20 - 20.9.20	LGA 1972 S.112	Staff costs/Clerks Salary & Costs
PM2021/037	£64.57	Alice Turner	Clerks Expenses (September)	LGA 1972 S.111 & S.112	Staff costs/Clerks Salary & Costs, Staff costs/office exp., Admin/Norton
PM2021/038	£9.60	HMRC	PAYE Deduction of Income Tax	LGA 1972 S.112	Staff costs/Clerks Salary & Costs
TOTAL	£778.25				

Receipts since last meeting:

Payment ref	Payment method	Details	Amount
PR2021/009	Bacs	Interest (Reserve Account)	£0.23
PR2021/010	Bacs	Interest (Reserve Account)	£0.20
PR2021/011	Bacs	2nd Half Precept	£7,051.00
PR2021/012	Deposit	Honesty Boxes (Car park £102 WC's £36)	£138.00
TOTAL			£7,189.43

Monies held as Reserves:

Amount	Details
£1,500.00	Election
£2,484.51	General (original £3000)
£0.00	Major Works (original £3600)
£0.00	DAAT night landing light (original £12337.86)
£1,423.93	Asset Maintenance Fund (original £3423.93)
£730.00	Lengthsman
£6,138.44	TOTAL

Signed as a true record: Y. James Chair/~~Vice Chair~~

Printed: Cllr Ysanne James. Date: 19-10-2020