

Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF
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Notice is hereby given that a meeting of Drewsteignton Parish Council will take place on Monday 15th February 2021 7.30pm via Zoom.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome. Please inform the Clerk if you would like to speak during public speaking via the private chat function when admitted to the meeting.

Login information:

www.zoom.us Meeting ID: 863 9108 0468 Meeting Passcode: 150221

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AGENDA

1.2.21: Welcome.

Chair of the Council to open the meeting and give brief explanation as to meeting protocols including a reminder that the Clerk will be recording the meeting to aid with the preparation of minutes, the recording will be deleted once the draft minutes are published to the council website.

2.2.21: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.2.21: Minutes of the Last Meeting.

Cllrs to consider the approval of the Minutes of the meeting held on Monday 18th January 2021.

4.2.21: Declarations of Interest.

Cllrs are invited to declare any interests they may have in any items on this agenda, including the nature of the interest. Cllrs are reminded that it is their responsibility to keep their Register of Interests updated.

5.2.21: Guest Speaker: Toby Russell - Devon Air Ambulance Trust.

To formally open the Drewsteignton night landing site for the Devon Air Ambulance.

6.2.21: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the Chair's discretion.

7.2.21: To receive a report from County Cllr. McInnes

8.2.21: Council Policies & Documents.

Cllrs to consider the policies presented for review. (circulated to Cllrs & available from the Clerk).

- a) **DPC 007 Anti-fraud & Corruption Policy V1.0 R1**
- b) **DPC 008 Lone Worker Policy V1.0 R1**
- c) **DPC 009 Equality & Diversity Policy V1.0 R1**
- d) **DPC 010 Health & Safety Policy V1.0 R1**
- e) **DPC 011 Confidential Reporting Policy V1.0 R1**
- f) **DPC 012 Complaints & Grievances procedure V1.0 R1**
- g) **DPC 013 Data Protection Policy V1.0 R1**

9.2.21: Planning

a) Planning decisions pending.

Note that 0014/21 Improvements to trackways at Hannicombe and Charles Wood at Castle Drogo, Drewsteignton is outside our parish but has been granted by DNPA.

Number	Location	Proposal
0319/20	Woodland Springs, Drewsteignton	Use of land as 14 touring pitches (in lieu of previously approved camping pods ref. 0690/14) and the relocation of two pods onto two existing touring pitches
0609/20	East Tordown, Drewsteignton	Construction of outdoor riding school for private use and small lean-to extension to existing barn
0011/21	Rose Cottage, Drewsteignton	Use of existing garden building for ancillary living accommodation (retrospective)

b) Other Planning matters, for information only unless listed:

9.2.21: Current & New Business.

- a) **Update on contact with Highways including Bus stop safety concerns (Cllr Rowe)**
- b) **Snow Warden (Cllrs Redman/Brennan/Clerk) – documents circulated to Cllrs and available from the Clerk.**
- c) **Road & Drainage issues at Fingle Bridge (Cllr Redman)**
- d) **Post Office in Drewsteignton (Cllr Imrie/Clerk)**
Update on current situation and discussion on possible next steps by the Council.
- e) **Consideration of contribution to Clerks attendance at 3-day Virtual SLCC Practitioners Conference 23-25th February 2021 total cost is £90 inc. VAT. (Clerk)**
- f) **Update on Ownership of Village Garden, Drewsteignton (Clerk)**
- g) **Minutes book – To consider using loose pages in file rather than bounding books (Clerk)**

10.2.21: Finance (Clerk).

- a) **To approve financial schedule of payments as presented by the Clerk at the meeting.**

11.2.21: Cllr & Clerks Reports: to include.

Councillors are reminded that this is not an opportunity for debate or decision making merely items for information.

- a) **Update on Website (Clerk)**
- b) **Update on IA Actions (Clerk) Reminder that disciplinary procedure is still outstanding.**
- c) **Clerks additional employment (Clerk)**
- d) **Update on return to physical meetings from DALC/NALC (Clerk)**

12.2.21: Confirmation of next meeting:

The next Council meeting will be held on Monday 15th March 2021 7.30pm via Zoom.

13.2.21 Part II Public Bodies (Admission to Meetings) Act 1960 s1(2).

a) Resolution to move the council to part II

Under DPC-001-A 8b (Addendum to Standing Orders – Remote meetings) Each councillor present shall declare that there are no other persons present who are not entitled to be (hearing or seeing), and/or recording the meeting.

- b) **To receive quotes associated with Toilet Block lease. (Clerk)**
- c) **To receive quote for works to apple trees in Car park (Clerk)**
- d) **To discuss contracts for Maintenance contractors (Clerk)**
- e) **To receive quotes for Printing of Winning Poster from competition (Clerk/Chair)**
- f) **Chair to return the meeting to public session.**
- g) **Resolution(s)**

Alice Turner

Alice Turner – Proper Officer & R.F.O

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