

# Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF  
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**Notice is hereby given that a meeting of Drewsteignton Parish Council will take place on Thursday 29<sup>th</sup> April 2021 7.30pm via Zoom.**

**All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.**

Members of the public are welcome. Please inform the Clerk if you would like to speak during public speaking via the private chat function when admitted to the meeting.

## **Login information:**

**Meeting Room is open to Cllrs from 7.15pm and public will be admitted from 7.20pm.**

[www.zoom.us](http://www.zoom.us) Meeting ID: 819 4529 1577 Meeting Passcode: 858505

[JOIN ZOOM MEETING](#)

Join the meeting by phone: +353 1 240 8941 Ireland (fees may apply) [Find your local number](#)

**Please note that the meeting will be recorded from item 1.4.21 onwards by the Clerk.**

## **AGENDA**

### **1.4.21: Welcome.**

Chair of the Council to open the meeting and give brief explanation as to meeting protocols including a reminder that the Clerk will be recording the meeting to aid with the preparation of minutes, the recording will be deleted once the draft minutes are published to the council website.

### **2.4.21: Apologies for absence.**

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

### **3.4.21: Minutes of the Last Meeting.**

Cllrs to consider the approval of the Minutes of the meeting held on Monday 15<sup>th</sup> March 2021.

### **4.4.21: Declarations of Interest.**

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

### **5.4.21: Public Speaking Time (max. 10 minutes).**

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Parish Council business unless invited to do so at the Chair's discretion.

a) Samantha Johnstone – Update on Drewsteignton Allotments.

b) Chris Mount – Agenda Item 10.4.21 c) Funding request from Chagford Cricket Club.

### **6.4.21: To receive a report from County Cllr. McInnes**

### **7.4.21: Council Policies & Documents (Circulated to Cllrs & available from the Clerk).**

Cllrs to consider the draft documents presented for approval & ratification.

a) Annual Planner 2021-22 (See “Supporting Document 7.4.21 a) Annual Planner 2021-22”)

### **8.4.21 Year End Financial documents. (Clerk)**

a) To receive Internal Audit Report for financial year 2020-21.

b) To approve Certificate of Exemption from External Audit for the 2020-2021 year.

c) To complete and approve Annual Governance Statement 2020-21.

d) To approve Annual Accounting Statement 2020-21 & supporting documents.

e) To approve dates for Exercise of Public rights. (2nd June 2021 to 15th July 2021).

Item 8.4.21 a) is marked as “Supporting Document 8.4.21 a) Internal Auditors Report 2020-21”.

Items 8.4.21 b), c) & d) can be found on the Meeting Support Document.

#### **9.4.21: Planning (Chair)**

##### **a) Planning decisions received.**

<b>Number</b>	<b>Location</b>	<b>Proposal</b>	<b>DNPA Decision</b>
<b>0080/21</b>	East Tordown, Drewsteignton	Extension and change of use of barn and adjacent field from agriculture to mixed use - agriculture and the keeping of horses. Construction of an outdoor riding school for private use.	<b>Granted</b>

##### **b) Planning decisions pending – See Meeting Support Document.**

##### **c) Other Planning matters, for information only unless listed on agenda:**

#### **10.4.21: Current & New Business.**

##### **a) Update on Post Office in Drewsteignton (Cllr Imrie/Clerk)**

##### **b) Consideration of ¼ contribution to Clerk’s attendance on the following Virtual SLCC Training webinars: Getting the most from your WordPress website, Cost to the Council, £9 inc. VAT & New Code of Conduct, Cost to the Council, £9 inc. VAT.**

##### **c) Funding request from Chagford Cricket Club (see Meeting Support Document)**

##### **d) Damaged Posts at the junction of Turnpike Road and Chapel Hill, Whiddon Down. (Cllr Rowe) (see Meeting Support Document)**

##### **e) Approval of Clerk becoming a signatory on the NatWest Account & setting up Online Banking (Clerk) (Documents to be presented at the meeting)**

#### **11.4.21: Finance (Clerk). Documents circulated to Cllrs and available at the meeting.**

##### **a) To approve financial schedule of payments as presented by the Clerk at the meeting.**

##### **b) To receive Year-end Budget report.**

#### **12.4.21: Cllr & Clerks Reports:**

Councillors are reminded that this is not an opportunity for debate or decision making merely items for information.

#### **13.4.21: Confirmation of next meetings:**

##### **a) The Annual Council meeting to Wednesday 5<sup>th</sup> May 7pm prompt start via Zoom (Room open from 6.45pm).**

##### **b) Monday 21<sup>st</sup> June 2021 7.30pm at Whiddon Down Village Hall – Subject to Covid restrictions/guidance in force at the time.**

*Alice Turner*

Alice Turner – Proper Officer  
Publication Date: 22<sup>nd</sup> April 2021