

Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF
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Notice is hereby given that the Annual Parish Council Meeting will take place on Wednesday 5th May 2021 7.00pm via Zoom.

This meeting is being held virtually in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome. If you would like to address the Council during public speaking, please inform the Clerk when you are admitted to the meeting.

Login information:

Meeting Room is open to Cllrs from 7.15pm and public will be admitted from 7.20pm.

www.zoom.us Meeting ID: 864 3850 9809 Meeting Passcode: 712320

[JOIN ZOOM MEETING](#)

[Find your local number to join by Phone](#) (fees may apply) ID & Passcode as above.

Please note the meeting will be recorded from 1.5.21 onwards to facilitate taking of the minutes.

AGENDA

1.5.21: Welcome.

Chair of the Council to open the meeting and give brief explanation as to meeting protocols including a reminder that the Clerk will be recording the meeting to aid with the preparation of minutes, the recording will be deleted once the draft minutes are published on the website.

2.5.21: Election of Chair

To include arrangements for signing of declaration of acceptance of office forms.

3.5.21 Election of Vice-Chair

To include arrangements for signing of declaration of acceptance of office forms

4.5.21 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting.

5.5.21: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

6.5.21: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, or other matters which the council has some control over during this item on the Agenda. Members of the public may not speak during other items of Council business unless invited to do so by the Chair.

7.5.21: To receive a report from County Cllr. McInnes

8.5.21 Council Documents & Policies

Cllrs to consider/review the following policies & documents:

- a) DPC 001 Standing Orders V3.0 R1
- b) DPC 002 Code of Conduct V1.0 R1
- c) DPC 003 Financial Regulations V3.0 – Draft for consideration.
- d) DPC 004 Scheme of Delegation V2.0 R1
- e) DPC 005 Data Retention & Disposal policy V1.0 R1

9.5.21 Annual Review and approval of:

- a) Annual Subscription to NALC/DALC £179.55
- b) Cllrs membership on external groups (see Meeting support Document)
- c) Asset register (see Meeting support Document)
- d) To Review & Approve the Council's insurance. Documents presented at meeting.

10.5.21: Planning (Chair)

- a) Planning decisions received and decisions Pending– See Meeting Support Document.
- b) Other Planning matters, for information only unless listed on agenda:

11.5.21: Finance (Clerk) Documents available at the meeting.

- a) To approve financial schedule of payments as presented by the Clerk.
- b) To Consider Schedule of Clerks Salary 2021-22

12.5.21: Cllr & Clerks Reports/Items for future agendas.

Councillors are reminded that this is not an opportunity for debate or decision making.

13.5.21: Confirmation of next meeting:

The next meeting of the Council will be on Monday 21st June 2021 at 7.30pm at Whiddon Down Village Hall (subject to Covid guidance in force at the time).

Alice Turner

Alice Turner – Proper Officer

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