

Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF

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Notice is hereby given that a meeting of the Council will take place on Monday 21st June 2021 7.30pm at Whiddon Down Village Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

Covid-19 Safety Protocol:

- Please do not attend the meeting until you have sought advice from NHS 111 and have been told it is safe to attend this meeting if, you or someone in your household/or have been in close contact within the last 14 days has: a high temperature, a new continuous cough, have tested positive for Covid-19, been out of the Country.
- Please ensure that social distancing is maintained at all times.
- Face coverings must be worn when entering and leaving the building (unless exempt).
- Please use the hand sanitiser provided when entering & exiting the building.
- All members of the public are asked to remain seated while attending the meeting and to wear their face coverings.
- The Maximum Village Hall capacity is currently 15 people as per Whiddon Down Village Hall Hire agreement in line with covid regs this means that with the Clerk and the 5 Cllrs there is only space for 8 members of the public and the County Cllr at any time – if you would like something read out on your behalf, please submit it to the Clerk (details above) no later than 3pm on the day of the meeting.
- Cllrs will be able to enter from 7.05pm with the public being admitted from 7.20pm.

An audio recording will be taken from Item 1.6.21 onwards to assist with taking the Minutes.

AGENDA

1.6.21: Welcome.

Chair of the Council to open the meeting & remind everyone that the Clerk is taking an audio recording to aid with taking the minutes, the recording will be deleted once the draft minutes are published.

2.6.21 Election of Vice-Chair - To include signing of declaration of acceptance of office form.

3.6.21: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting. Also, to note the resignation of Cllr James.

4.6.21: Minutes of the Last Meeting. [Draft Minutes available on the website.](#)

Cllrs to consider the approval of Minutes of:

- a) the Virtual meeting held on Thursday 19th April 2021.
- b) the Annual Council meeting held virtually on Wednesday 5th May

5.6.21: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

6.6.21: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item. Members of the public may not speak during other items unless invited to at the Chair's discretion.

7.6.21: To receive a report from County Cllr. McInnes.

8.6.21 Council Policies – Annual review. (Chair)

Cllrs to consider the [policies listed below for annual review and approval \(available on the website\)](#).

- a) DPC 007 Anti-fraud and Corruption V1.0 R1
- b) DPC 008 Lone Worker V1.0 R1
- c) DPC 009 Equality & Diversity Policy V1.0 R1

9.6.21: Planning (Chair)

- a) Planning decisions pending – See Meeting Support Document.
- b) Other Planning matters, for information only unless listed on agenda:
 - i. Dartmoor Local Plan details can be found at [Dartmoor Local Plan Examination](#).

10.6.21: Current & New Business.

- a) Update on Post Office in Drewsteignton– See Meeting Support Document. (Clerk)
- b) Consideration of ¼ contribution to Clerk’s attendance on the Virtual SLCC Training webinar: Operation London Bridge - Cost to the Council, £9 inc. VAT. (Chair)
(Power to spend: LGA 1972 S.111 Budget: Admin/Training)
- c) Damaged Posts at the junction of Turnpike Road & Chapel Hill, Whiddon Down - Update (Cllr Rowe/Clerk)
- d) Correspondence received (30/05/21) requiring Council response (Clerk/Chair)
“I think there should have been a formal apology about the outrageous “Arctic Foxes” article in the May Parish Post -apart from being inaccurate, in several parts, it contained personal views which should never have been printed in the Official Edition of the Parish Post.”
- e) MVAS Contract – to be presented and discussed at the meeting (Chair)
- f) Cllrs membership on external groups – following resignation of Cllr James.

Cllrs to agree representatives for:

- i. Dartmoor National Park Authority
 - ii. Drewsteignton Parish Facebook Page
 - iii. Parish Post
- g) Items ongoing or for future agenda’s which were assigned to Cllr James – Council to agree on way forward (Chair)
- i. Apple Day – possible community day (originally postponed due to Covid-19)
 - ii. Climate emergency resolution RR2019/024: Cllr James proposed that the Council declare a Climate Emergency and take steps be carbon neutral by 2025, seconded Cllr Ridgers. All in Favour – Motion Carried.
- h) To retrospectively approve the Councils insurance renewal of £513.55 for a one-year agreement with Community first insurance. (Clerk/Chair)
- i) Parking issues in Crockernwell – See Meeting Support Document. (Clerk/Chair)
- j) Drewsteignton Car Park including discussion on rubbish bin provision (Cllr Redman)

12.6.21: Finance (Clerk). Documents circulated to Cllrs and available at the meeting.

- a) Approval of Letter to NatWest to cancel unrepresented cheque & reissuing of replacement.
- b) To approve financial schedule of payments as presented by the Clerk at the meeting.

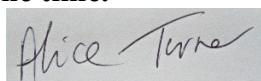
13.6.21: Cllr & Clerks Reports & items for future agendas:

Councillors are reminded that this is not an opportunity for debate or decision making.

- a) Clerk: To report that Cllr Brennan is in possession of a Signed Sealed envelope containing the emergency passwords – As per Financial Regulation 6.11 (DPC 003)
- b) Cllr Redman: Update Road & Drainage issues at Fingle Bridge

14.6.21: Confirmation of next meetings:

- a) Monday 19th July 2021 7.30pm at Whiddon Down Village Hall – Subject to Covid restrictions/guidance in force at the time.



Alice Turner – Proper Officer

Publication Date: 16th June 2021