

Drewsteignton Parish Council.

Clerk: Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF

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Notice is hereby given that a meeting of the Council will take place on Monday 19th July 2021 7.30pm at Whiddon Down Village Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

Covid-19 Safety Protocol:

- Please do not attend the meeting until you have sought advice from NHS 111 and have been told it is safe to attend this meeting if, you or someone in your household/or have been in close contact within the last 14 days has: a high temperature, a new continuous cough, have tested positive for Covid-19, been out of the Country.
- Please ensure that all Covid guidance in force at the time is adhered to.
- Please use the hand sanitiser provided when entering & exiting the building.
- All members of the public are asked to remain seated while attending the meeting.
- Cllrs will be able to enter from 7.05pm with the public being admitted from 7.20pm.

An audio recording will be taken from Item 1.7.21 onwards to assist with taking the Minutes.

AGENDA

1.7.21: Welcome.

Chair of the Council to open the meeting & remind everyone that the Clerk is taking an audio recording to aid with taking the minutes, the recording will be deleted once the draft minutes are published.

2.7.21: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.7.21: Minutes of the Last Meeting. [Draft Minutes available on the website.](#)

Cllrs to consider the approval of Minutes of the meeting held on Monday 21st June 2021.

4.7.21: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

5.7.21: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item. Members of the public may not speak during other items unless invited to at the Chair's discretion.

6.7.21: To receive a report from County Cllr. McInnes.

7.7.21 Council Policies – Annual review. (Chair)

Cllrs to consider the [policies listed below for annual review \(a-d\) and approval/ratification \(e & f\), documents are available on the website.](#)

- a) DPC 010 Health & Safety Policy V1.0 R1
- b) DPC 011 Confidential Reporting Policy V1.0 R1
- c) DPC 012 Complains & Grievances Procedure V1.0 R1
- d) DPC 013 Data Protection Policy V1.0 R1
- e) DPC 015 Internal Financial Control Policy V2.0 – updated to show Audit responses.
- f) DPC 024 Grants Policy V1.0 – New Draft Policy for consideration.

8.7.21: Planning (Chair)

- a) **New Application 0321/21 Construction of granny annex at Holly Down, Venton - Mrs W Borton – Extension granted to 20th July 2021.**
- b) **Planning decision received: 0093/21 Creation of 10 houses & associated works at land to the west of Fingle House, Crockernwell - Refused**
- c) **Planning decision pending: 0319/20 Use of land as 14 touring pitches (in lieu of previously approved camping pods ref. 0690/14) and the relocation of two pods onto two existing touring pitches at Woodland Springs, Drewsteignton**
- d) **Other Planning matters, for information only unless listed on agenda:**

9.7.21: Current & New Business.

- a) **Update Road & Drainage issues at Fingle Bridge (Cllr Redman)**
- b) **Consideration of Clerks undertaking the following E-Learning Courses: Health and safety essentials, Information Security essentials & Freedom of Information, total cost of £42 plus VAT – cost shared with Clerks other Councils (£10.50 plus VAT) (Chair)**
(Power to spend: LGA 1972 S.111 Budget: Admin/Training)
- c) **Update on Highways issues (Cllr Rowe/Clerk)**
Including: damaged Posts at the junction of Turnpike Road & Chapel Hill, Whiddon Down & damaged bollards and light by services in Whiddon Down.
- d) **MVAS Contract – update (Clerk)**
This has been received by Sticklepath Parish Council and they will be considering it at their meeting on 28th July.
- e) **Parking issues in Crockernwell – update. (Clerk/Chair)**
- f) **Speeding concerns in Whiddon Down raised by parishioner (Cllr Imrie)**
- g) **Drewsteignton Car Park update (Cllr Redman)**
Removal of Bin - The PC has decided to remove the car park bin to encourage recycling rather than placing waste in council bins destined for incineration/landfill. The volume of hazardous waste and non-recyclable material in the bin or dumped around the bin has grown significantly. This is a year-round issue and not limited to seasonal visitors. Emptying the bin was previously carried out by volunteers who have had to clean-up car batteries, dog mess, food waste, clothing, and DIY waste - plaster boards, tiles, cement, paint tins, etc. By removing the bin, the PC hopes visitors will take their waste home and locals will use their existing recycling and black bag options.
- h) **Footpath inspection allocation to be arranged at the meeting (Chair)**
- i) **Allocation of Assets for Inspection to be discussed at the meeting. (Chair)**
- j) **Purchase of Poppy wreath (Clerk)**
- k) **Updates on Methodist Churches in Whiddon Down & Crockernwell (Cllr Rowe/Clerk)**
- l) **Discussion on meeting start times (Cllr Ridgers)**
- m) **DAAT Night landing light – Update on Electric readings (Clerk)**

10.7.21: Finance (Clerk). Documents circulated to Cllrs and available at the meeting.

- a) **To approve financial schedule of payments as presented by the Clerk at the meeting.**
- b) **To receive 1st Quarter budget report.**

11.7.21: Cllr & Clerks Reports & items for future agendas:

Councillors are reminded that this is not an opportunity for debate or decision making.

- a) **Clerk: To remind Cllrs that she is on Annual leave from 26th July to 8th August inclusive.**
- b) **Clerk: Information received on Climate Change from DALC – as circulated to Cllrs.**

12.7.21: Confirmation of next meeting:

- a) **Monday 20th September 2021 7.30pm at Whiddon Down Village Hall.**

