

Drewsteignton Parish Council.

Clerk: Alice Turner, Clerk@drewsteigntonparish.co.uk / 01837 83484

Notice is hereby given that a meeting of the Council will take place on Monday 20th September 2021 7.30pm at Whiddon Down Village Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

Covid-19 Safety Protocol:

- Please do not attend if you have Covid-19 symptoms or have been told to self-isolate.
- Please use the hand sanitiser provided and respect the personal space of others in attendance.
- All members of the public are asked to remain seated while attending the meeting.

An audio recording will be taken from Item 1.9.21 onwards to assist with taking the Minutes.

AGENDA

1.9.21: Welcome.

Chair to open the meeting & remind everyone that the Clerk is taking an audio recording to aid with taking the minutes, the recording will be deleted once the draft minutes are published.

2.9.21: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.9.21: Minutes of the Last Meeting. [Draft Minutes available on the website.](#)

Cllrs to consider the approval of Minutes of the meeting held 23rd August 2021.

4.9.21: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

5.9.21: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item. Members of the public may not speak during other items unless invited to at the Chair's discretion.

6.9.21: To receive a report from County Cllr. McInnes.

7.9.21 Council Policies. (Chair)

Cllrs to consider the policies listed for review or approval (available on the website).

- a) DPC 016 Council Risk Assessment V2.0 – Updates made to various sections
- b) DPC 017 Disciplinary Procedure V1.0 R1
- c) DPC 018 Training Policy V1.0 R1
- d) DPC 019 Freedom of Information Policy V1.0 R1
- e) DPC 020 Press & Media policy V2.0 – New version to include social media

8.9.21: Planning - Click on the application to view the planning documents. (Chair)

- a) New Applications:
 - i. [WDBC 2530/19/FUL READVERTISEMENT \(Revised additional information received\) Development of new farm shop and ancillary cafe with supporting secondary areas consisting of storage, WCs, offices and kitchen space \(resubmission of 2701/18/FUL\) at Land North of A30 Junction, Whiddon Down.- Deadline 7th October.](#)
 - ii. [DNPA 0478/21 Proposed: Change of use to a unit of holiday accommodation at Honeyford Cottage, Crockernwell – Deadline 24th September](#)
 - iii. [DNPA 0479/21 Proposed: Change of use to a unit of holiday accommodation at Honeyford Cottage, Crockernwell – Deadline 24th September.](#)

- iv. [DNPA 0472/21 Proposed: Improvements to disabled access, stone ramp and automated glazed door at main entrance to castle. Resurfacing of landscape to forecourt, servants' garden and east terrace at Castle Drogo, Drewsteignton](#) –Extension to 21st September.
- v. [DNPA 0489/21 Proposed: Convert existing domestic store/workshop to ancillary accommodation at Upperton Farm, Drewsteignton](#) – Deadline 27th September
- b) Planning decisions pending – See Meeting Support Document.
- c) Other Planning matters, for information only unless listed on agenda:

10.9.21: Current & New Business.

- a) **Update on Highways issues in the Parish (Cllrs Redman & Rowe)**
Including: Drainage issues at Fingle Bridge, damaged Posts at the junction of Turnpike Road & Chapel Hill, Whiddon Down & bollards and light by Whiddon Down services.
- b) **MVAS Contract – verbal update (Clerk)**
- c) **Footpath inspection allocation to be arranged at the meeting (Chair)**
- d) **Consideration of purchase of Cork backing for Drewsteignton Noticeboard. (Clerk)**
Cork Sheet Roll Self Adhesive 3mm Thick 48 x 100cm £15.00 from eBay.
- e) **Consultation: Gambling Act 2005 – Consultation on draft Gambling Statement of Principles – deadline 24th October (Chair)**
The Licensing Authority is required to review its gambling policy, known as the ‘Statement of Principles’, every three years. The policy sets out the principles which West Devon Borough Council will apply under the Gambling Act 2005 over the next three years. Once approved, the updated policy will be in effect from January 2022 to January 2025.
The draft revised policy can be downloaded from the following website:
<https://www.engagement.westdevon.gov.uk/gambling-consultation>
- f) **Consultation on draft proposals to revise Dartmoor byelaws (Chair)**
See Meeting Support Document
- g) **Draft Memorandum of understanding between WDBC & Parish Councils (Chair)**
See Meeting Support Document
- h) **Norton Antivirus renewal (Clerk)**
Consideration joining scheme with Clerks other Councils for a Norton 360 Deluxe 5-device licence which runs until March 2022. Cost to the Council would be £2.50 (inc VAT).
- i) **Climate Change to review information received from DALC and other sources. (Chair)**
See Meeting Support Document
- j) **DALC AGM & Conference consideration of attendance of the Clerk & Cllrs (Chair)**
Date: Tuesday 5 to Thursday 7 October 2021. Cost: £40 for first delegate, £10 for each additional booking. AGM only participants are free. Cllrs and officers will benefit from a mix of informative and practical sessions covering key issues facing our communities as well as hearing a range of best practice examples and case studies from other councils in Devon. We also have a number of companies showcasing their knowledge and products to assist local councils to serve their communities. The 3-day online conference includes: Three inspiring panels showcasing local councils covering the topics: Young People, Health & Wellbeing, and Climate/Ecological Emergency. As well as a range of informative sessions providing insight, advice & guidance to councils. (*Power to spend: LGA 1972 S.111 Budget: Admin/Training*)

12.9.21: Finance (Clerk). Documents circulated to Cllrs and available at the meeting.

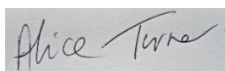
- a) **To approve financial schedule of payments as presented by the Clerk at the meeting.**

13.9.21: Cllr & Clerks Reports & items for future agendas:

Councillors are reminded that this is not an opportunity for debate or decision making.

14.9.21: Confirmation of next meetings:

Monday 18th October 2021 7.30pm at Whiddon Down Village Hall.



Alice Turner – Proper Officer

Publication Date: 15th September 2021