

Drewsteignton Parish Council.

Clerk: Alice Turner, Clerk@drewsteigntonparish.co.uk / 01837 83484
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Notice is hereby given that a meeting of the Council will take place on Monday 13th December 2021 7.30pm at Drewsteignton Church Rooms.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

Covid-19 Safety Protocol:

- Please do not attend if you have Covid-19 symptoms or have been told to self-isolate.
- Please use the hand sanitiser provided and respect the personal space of others in attendance.
- All members of the public are asked to remain seated while attending the meeting.
- National Covid-19 Guidance can be found online at <https://www.gov.uk/coronavirus>

An audio recording will be taken from Item 1.12.21 onwards to assist with taking the Minutes.

AGENDA

1.12.21: Welcome.

Chair to open the meeting & remind everyone that the Clerk is taking an audio recording to aid with taking the minutes, the recording will be deleted once the draft minutes are published.

2.12.21: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.12.21 Co-option (Chair)

Reminder that there are three vacancies on the Council, contact the Clerk for more information.

4.12.21: Minutes of the Last Meeting. [Draft Minutes available on the website.](#)

Cllrs to consider the approval of Minutes of the meeting held Monday 22nd November 2021.

5.12.21: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

6.12.21: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item. Members of the public may not speak during other items unless invited to at the Chair's discretion.

7.12.21: To receive a report from County Cllr. McInnes.

8.12.21 Council Policies. (Chair)

[Cllrs to consider the policies listed for review or approval \(available on the website\).](#)

- a) DPC 023 Reserves Policy V2.0 – update to show changes in reserves held.

9.12.21: Planning - Click on the application to view the planning documents. (Chair)

- a) New Application: [0646/21 Resurfacing of the visitor car park at Castle Drogo, Drewsteignton](#) – Deadline 14th December 2021.
- b) Planning decisions pending & decisions received – [See Meeting Support Document.](#)
- c) Other Planning matters, for information only unless listed on agenda:

10.12.21: Current & New Business.

- a) **Update on Highways matters in the Parish (Cllr Rowe & Clerk)**
Including: Damaged Posts at the junction of Turnpike Road & Chapel Hill, Whiddon Down & bollards and light by Whiddon Down services. Reports of graffiti in the Parish.
[See Meeting Support Document for response to the Parish Council's request for additional signage on Venton Straight.](#)

b) Vision Zero South West road safety partnership “Call for Ideas” (Chair)

Is there a road safety issue in your neighbourhood? Could it be fixed with a relatively small amount of funding? The Vision Zero South West road safety partnership is launching its ‘[Call For Ideas](#)’ in communities across Devon and Cornwall. They have a total funding pot of £100,000 to support community-led road safety initiatives that will make a real difference to local communities. For more details on this scheme, visit their website.

c) Meeting Venues (Chair)

To discuss and agree on venues for meetings through to May 2022

11.12.21: Finance (Clerk).

a) To approve financial schedule of payments as presented by the Clerk at the meeting.

b) To receive first draft 2022/2023 Budget at the meeting.

Cllrs to note that the final budget and precept request will be set at the January Council meeting.

12.12.21: Cllr & Clerks Reports & items for future agendas:

Councillors are reminded that this is not an opportunity for debate or decision making.

a) Clerk: Annual Leave – Reminder that the Clerk is on annual leave from 20th December 2021 to 5th January 2022 inclusive.

13.12.21: Confirmation of next meetings:

Monday 17th January 2021 7.30pm at Whiddon Down Village Hall.

[Please note that any changes to meeting dates or venue will be posted on the Website.](#)

14.12.21: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1

(2)

a) Resolution required to move the Council into Part II.

b) To consider response to Parishioner’s correspondence received by the Clerk (Clerk)

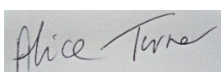
Contains information restricted under GDPR.

c) Discussion on arrangement for Cleaning Drewsteignton Toilets. (Clerk) *Contains commercially sensitive information and contains information restricted under GDPR.*

d) Discussion on increase in costs for Grass cutting and Village Maintenance (Clerk)

Contains commercially sensitive information.

e) Chair to returned the meeting to public session to hear resolutions.



Alice Turner – Proper Officer
Publication Date: 7th December 2021