

# Drewsteignton Parish Council.

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**Notice is hereby given that a meeting of the Council will take place on Monday 21<sup>st</sup> February 2022 7.30pm at Whiddon Down Village Hall.**

**All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.**

Members of the public are welcome to attend.

## **Covid-19 Safety Protocol:**

- Please do not attend if you have Covid-19 symptoms or have been told to self-isolate.
- Please use the hand sanitiser provided and respect the personal space of others in attendance.
- All members of the public are asked to remain seated while attending the meeting.
- National Covid-19 Guidance can be found online at <https://www.gov.uk/coronavirus>

**An audio recording will be taken from Item 1.2.22 onwards to assist with taking the Minutes.**

## **AGENDA**

### **1.2.22: Welcome.**

Chair to open the meeting & remind everyone that the Clerk is taking an audio recording to aid with taking the minutes, the recording will be deleted once the draft minutes are published.

### **2.2.22: Apologies for absence.**

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

### **3.2.22 Co-option. Reminder - there are three vacancies on the Council (Chair)**

### **4.2.22: Minutes of the Last Meeting. [Draft Minutes available on the website.](#)**

Cllrs to consider the approval of Minutes of the meeting held Monday 17<sup>th</sup> January 2022.

### **5.2.22: Declarations of Interest.**

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

### **6.2.22: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).**

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item. Members of the public may not speak during other items unless invited to at the Chair's discretion.

### **7.2.22: To receive a report from County Cllr. McInnes.**

### **8.2.22: Planning - Click on the application to view the planning documents. (Chair)**

#### **a) New Applications:**

- i. [0027/22 Demolition of barn at Cross Farm, Drewsteignton](#) – Target date 22/02/22
- ii. [0017/22 Partial conversion of garage block with store and workshop above to ancillary accommodation and erection of Bat Loft at Dormouse Lodge, Chagford](#) – Target date 04/03/22.

#### **b) Planning decisions pending & decisions received – [See Meeting Support Document.](#)**

#### **c) Other Planning matters, for information only unless listed on agenda:**

- i. Pre-application consultation on location of Base Station Upgrade – Grendon – to note parishioners communication that this is not being applied for by Grendon it is merely on their land which they rent to the company. (Chair)

### **9.2.22: Current & New Business.**

#### **a) Jubilee Celebrations (Cllr di Battista)**

#### **b) To receive information on Project Wingspan via OPPC – [See Meeting Support Document.](#) (Clerk)**

c) **Consideration to amend frequency of Council Policies reviews - [See Meeting Support Document](#). (Clerk)**

d) **Cllrs to discuss [Draft Council Planner February 2022 – February 2023](#) (Chair/Clerk)**

e) **Discussion on Guest Speaker for Annual Parish Meeting, Monday 23<sup>rd</sup> May 2022. (Chair)**

f) **Nomination of Parish Members to Dartmoor National Park Authority (Chair)**

A casual vacancy has arisen for a Parish Member within the West Devon/Mid Devon area of the Dartmoor National Park Authority. In order to fill this seat as quickly as possible, a timetable has been agreed for nominations as set out below:

- Nominations to be returned by 5:00pm by: Thursday 7 April 2022
- Ballot Papers to be sent out by: Friday 8 April 2022
- Ballot Papers to be returned to DALC by: 2:00pm on Wednesday 20 April 2022

[See Meeting Support Document for links to related documents for this item.](#)

g) **Dartmoor National Park - Local List Public Consultation (Chair)**

Local Planning Authorities are required to publish a list of information they need to “validate” planning applications they receive. This validation list is made up of the ‘national requirements’, including the application form, the fee, certificates etc and secondly, more specific local validation requirements known as the “Local List”. We must review the “Local List” every two years. As we have just adopted our new Local Plan in December 2021, which brings in a number of new areas of policy it is a good time for us to update our Local List.

A public consultation will run for six weeks from 26 January until the 10 March 2022. All comments will be considered and changes to the validation list will be made, where appropriate before it is adopted. Please go to <https://www.dartmoor.gov.uk/about-us/how-we-work/current-consultations> and fill in the online comments form.

#### **10.2.22: Finance (Clerk).**

a) **To approve financial schedule of payments as presented by the Clerk at the meeting.**

#### **11.2.22: Cllr & Clerks Reports & items for future agendas:**

Councillors are reminded that this is not an opportunity for debate or decision making.

a) **Clerk: Notification of play area inspection in March.**

b) **Clerk: [Digital Inclusion Survey](#) – Request for Cllr and public to complete.**

c) **Clerk: Notice that the Clerk will be on Annual leave from the 28<sup>th</sup> February for 1 week.**

#### **12.2.22: Confirmation of next meetings:**

**Monday 21<sup>st</sup> March 2022 7.30pm at Drewsteignton Village Hall.**

**Please note that any changes to meeting dates or venue will be posted on the Website.**

#### **13.2.22 Confidential matters (PART II) *Public Bodies (Admission to Meetings) Act 1960 s1 (2)***

a) **Resolution required to move the Council into Part II.**

b) **Discussion on arrangement for Cleaning Drewsteignton Toilets. (Chair)**

Cllrs to discuss options and any quotes available.

*Contains commercially sensitive information and contains information restricted under GDPR.*

c) **Parishioner Correspondence: Concern regarding metal in road towards Trenaway Cross from Whiddon Down on left (Chair)**

*Contains information restricted under GDPR*

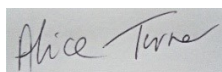
d) **Discussion on Contract for Drewsteignton Village Maintenance (Clerk)**

*Contains commercially sensitive information*

e) **Letter of Complaint of harassment against volunteers (Chair)**

*Contains information restricted under GDPR*

f) **Chair to returned the meeting to public session to hear resolutions.**



Alice Turner – Proper Officer  
Publication Date: 14<sup>th</sup> February 2022