

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Drewsteignton Parish Council

County area (local councils and parish meetings only): West Devon

Financial year ending 31 March 2022

Prepared by (Name and Role): Alice Turner Clerk & RFO

Date: 17/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
Current Account	100.0	
Business Reserve	22,227.6	
[add more accounts if necessary]		
account 3		
account 4		
account 5		
account 6		
account 7		
account 8		
		22,327.6
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
2529	(814.79)	
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		(814.79)
Add: any un-banked cash as at 31/3/22		
		-
Net balances as at 31/3/22 (Box 8)		<u>21,512.8</u>