

Drewsteignton Parish Council.

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Minutes of the meeting of the Council will take place on Monday 27th June 2022 at 7.30pm in Drewsteignton Village Hall.

Cllrs Present: Peter Brennan (Chair), Anna Imrie (Vice-Chair), Andrew di Battista, Ian Rowe, John Redman, Paul Ridgers & Julie Macey.

Also in Attendance: Alice Turner (Clerk) and 1 member of the public.

BUSINESS TRANSACTED.

1.6.22: Welcome.

The Chair opened the meeting & reminded everyone that the Clerk was taking an audio recording to aid with taking the minutes, the recording will be deleted once the draft minutes are published.

2.6.22 Co-option Vacancies – Whiddon Down & Crockernwell (Chair)

Cllrs to consider any candidates who have been confirmed as eligible to stand prior the Meeting. Noted – no candidates at this time.

3.6.22 Apologies for absence: None.

4.6.22: Minutes of the Last Meetings. [Minutes available on the website.](#)

Cllrs to consider the approval of Minutes of the meetings held Monday 16th May 2022 – Annual Council meeting and Monday 23rd May – Extra-ordinary Meeting.

Cllr Ridgers proposed that the Council approve the minutes of the meetings held on Monday 16th May 2022 (Annual Council Meeting) and Monday 23rd May (Extra-ordinary meeting) as a true and accurate record, seconded Cllr di Battista. All in Favour – Motion Carried. (RR2022/021)

5.6.22: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated. Cllr Brennan declared a personal interest in Agenda item 9.6.22 a) i) as he knows the applicant socially.

6.6.22: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

No items raised.

7.6.22: To receive reports from County Cllr. McInnes & Borough Cllr Ridgers.

Nothing reported from DCC or WDBC at this time.

8.6.22 Council Documents & Policies

[Cllrs to consider/review the following policies available on the website \(meeting documents page\):](#)

- a) DPC 011 Confidential Reporting Policy V1.0 R2
- b) DPC 016 Council Risk Assessment V2.0 R1

Cllr Imrie proposed that the Council approve DPC 011 Confidential Reporting Policy V1.0 R2 and DPC 016 Council Risk Assessment V2.0 R1 without amendment, seconded Cllr di Battista. All in Favour – Motion Carried. (RR2022/022)

9.6.22: Planning - Click on the application to view the planning documents. (Chair)

- a) New Applications:
 - i. [0214/22 Reposition pergola to the rear of the property and replace it with a Summerhouse. To be occupied by 2 persons with additional needs and mobility issues, the property is on a very large site with nothing around it and won't impact any visibility, not visible from the road at Crossways, Road from Hooperton Cross to Greystone Cross, Crockernwell](#) – Deadline 6th July 2022.

Cllrs Macey, Rowe, Redman & Brennan attended a site visit and had circulated notes to Cllrs for information. Cllrs discussed the application and Cllr Ridgers proposed that the Council Support application 0214/22, seconded Cllr Rowe. 6 in favour, 1 abstained – Motion Carried. (RR2022/023)

- ii. **1170/22/FUL (WDBC) New gate, road crossing for livestock at Fields at Whiddon Down, Near Fursham Yard, Drewsteignton EX6 – Revised Plans – Extension to 28th June 2022. Plans circulated to Cllrs.**

Cllrs discussed the revised plans and Cllr Ridgers proposed that the Council give a neutral response to application 1170/22/FUL, seconded Cllr Redman. All in Favour – Motion Carried. (RR2022/024)

b) Planning decisions pending – DNPA unless otherwise stated – Noted.

Number	Location	Proposal
0379/21	Weir Mill, Drewsteignton	Use as B1 light industrial - light carpentry and joinery works, ancillary wood storage, office, etc.
0115/22	Venton Farm, Drewsteignton	Erection of hay and straw storage building
0162/22	Land to the South of Knowle Cottage, Drewsteignton	Retrospective application for small timber framed stable

c) Other Planning matters, for information only unless listed on agenda:

- i. **Appeal Ref: APP/J9497/W/21/3289908 Land West of Fingle House, Crockernwell, Devon EX6 6NA – Appeal Dismissed. This was noted by Cllrs.**

10.6.22: Current & New Business.

a) Discussion on Grass Cutting at Barn Close, Whiddon Down (Cllr Rowe)

Cllr Rowe gave an overview on the situation and following discussions Cllrs agreed that the Clerk should investigate ownership of this land (i.e. Live West or WDBC) and ask Live West if they would cut the Grass to improve the appearance of the Close, if they will not then the Clerk should ask our current contractor for a quote to initially cut the area and then possibly cut a couple of times a year to maintain. **Action – Clerk.**

Cllr Rowe agreed to walk the site and inspect before reporting back to the Clerk. **Action – Cllr Rowe.** Cllr Brennan proposed that the Council authorise the Clerk under delegated authority to approve the expenditure for cutting the area using our normal contractor if she feels that the quote is reasonable, seconded Cllr Ridgers. All in Favour – Motion Carried. (RR2022/025)

11.6.22: Finance (Clerk) Documents available at the meeting.

a) To approve financial schedule of payments as presented at the meeting.

Cllr Brennan proposed that the Council approve the financial schedule of payments as presented at the meeting, seconded Cllr Macey. All in Favour – Motion Carried. (RR2022/026)

12.6.22 Clerk & Cllr Reports & items for future agendas:

- a) **Noted for Future Agenda: Discussion on Assets held at the Drewe Arms which are in the ownership of the Council (Chair) & purchase of Black and white “please drive slowly” signs (Cllr Imrie)**
- b) **The Clerk reported that she would be adding “discussion on email accounts” to the next agenda.**
- c) **Cllrs asked about the replacement of the Trafalgar Way A3 notices – Clerk to chase.**
- d) **Cllr Imrie asked for the Venton Straight centre line and SLOW to be repainted – Clerk to liaise with Highways.**

13.6.22: Confirmation of the next Council meeting:

The next meeting will be on Monday 18th July 2022 at 7.30pm at Drewsteignton Village Hall. Please note that any changes to meeting dates or venue will be posted on the Website.

14.6.22 Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

a) Resolution required to move the Council into Part II.

Cllr Ridgers proposed that the Council move to Part II due to the sensitive information to be discussed, seconded Cllr Brennan. All in Favour – Motion Carried. (RR2022/027)

Cllr Brennan thanked the Public for attending as they left the meeting.

The Clerk reported that the Audio recording had been stopped.

b) Consideration of Grant application from Drewsteignton Playing Field Committee for £1000.

Contains financially sensitive information of an external body.

c) Chair to return the meeting to public session to hear resolutions.

Cllr Brennan proposed that the Council grant £500 to the Playing Field Committee under LGA 1972 S.137 as it is predicted that 50% of those attending the event are parishioners, seconded Cllr Imrie. All in Favour – Motion Carried. (RR2022/028)

Power to spend LGA1972 S.137 (Expenditure in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure). Budget: EMR “Grants”

There being no further business to discuss the Chair closed the meeting at 8.14pm.

Appendix A:

Preapproved Payments for information:

Payment Ref	Amount	Payee	Details	Power	Funding Source	RR & Minutes.
PM23/019 (07/07/2022)	£387.97	Alice Turner	Salary June 2022	LGA 1972 S.112	Staff costs/Salary	RR2021/117 10.3.22 a)
PM23/020 (01/07/22)	£15.00	EDF Energy	EDF DD for Toilet Block	Public Health Act 1936 S.87	Running Costs/WC (gen)	RR2021/042 E7.8.21 a)
TOTAL	£402.97					

Payments for Authorisation/(Retrospective) approval:

Payment Ref	Amount	Payee	Details	Power	Funding Source
PM23/014	£74.00	Parish Mag Printers	June Edition Parish Post	LGA 1972 S.142	Admin/Parish Post
PM23/015	£258.00	Mr S Park	Cleaning Toilet Block (March to May 2022)	Public Health Act 1936 S.87	Running Costs/Wc's (gen)
PM23/016	£10.00	Drewsteignton Village Hall	16th May Hall Hire	LGA 1972 S.111	Admin/Hall Hire
PM23/017	£12.00	Whiddon Down Village Hall	23rd May Hall Hire	LGA 1972 S.111	Admin/Hall Hire
PM23/018	£600.98	Alice Turner	Expenses June 2022	LGA 1972 S.111 & S.112, P.H.A 1936 S.87	S.C./ Salary, S.C./Office Exp., Admin/Insurance & R.C./WC(gen)
TOTAL	£954.98				

Receipts for Information:

Payment ref	Method	Details	Amount
PR23/004	Dep.	Honesty Boxes	£66.00
TOTAL:			£66.00

Monies held as Reserves (after payments& Virements):

Amount	Details
£1,500.00	Election (Earmarked Reserve)
£568.13	Lengthsman (Earmarked Reserve)
£2,752.30	Major Assets Fund (Earmarked Reserve)
£890.38	DAAT night landing light (Earmarked Reserve)
£2,533.20	Asset Maintenance Fund (Earmarked Reserve)
£3,543.53	Council Contingency (General Reserve)
£1,500.00	Grants & Donations (Earmarked Reserve)
£2,537.14	Toilet Block Fund (Earmarked Reserve)
£1,502.35	Staff Costs & Training (Earmarked Reserve)
£371.45	Admin Costs (Earmarked Reserve)
£17,698.48	TOTAL

Bank Situation:

Bank Total as of 30th May 2022	£26,615.61
Payments Pending	£1,908.92
Plus, Receipts not in bank total	£0.00
Less Money in reserves	£17,698.48
Available Balance	£7,008.21

Signed: Peter Brennan Date: 18th July 2022