

# Drewsteignton Parish Council.

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**Notice is hereby given that a Parish Council meeting will take place on Monday 20<sup>th</sup> March 2023, 7.30pm in Drewsteignton Village Hall.**

All Councillors are hereby summoned to attend for the purpose of considering & resolving upon the business to be transacted as set out below.

Members of the public are welcome to attend.

**An audio recording maybe taken from Item 1.3.23 to assist with taking the Minutes.**

## AGENDA

### 1.3.23: Welcome.

Chair to open the meeting & remind everyone that an audio recording maybe taken to aid with taking the minutes, the recording will be deleted once the minutes are drafted.

### 2.3.23 Apologies for absence:

Resolution to approve apologies (with reasons) made prior to the meeting.

### 3.3.23: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

### 4.3.23: Minutes of the Last Meetings. [Draft Minutes available on the website from 16th March.](#)

Cllrs to consider the approval of Minutes of the meetings held 16<sup>th</sup> January 2023 & 20<sup>th</sup> February 2023.

### 5.3.23: Guest Speaker: Mr Stuart Rogers BEM, Postmaster of Ashburton Post Office.

Regarding the possible provision of a mobile Post Office van providing services to Drewsteignton.

### 6.3.23: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

The public are invited to speak on issues on this Agenda, raise issues for future consideration, other matters which the council has some control over. Members of the public may not speak during other items. Any items raised will not be discussed at this meeting but may be added to the next Agenda.

### 7.3.23 Discussion on registration of Assets of Community Value (Chair)

### 8.3.23: To receive reports (if any) from County Cllr. McInnes & Borough Cllr Ridgers.

### 9.3.23: Planning (Chair):

- a) New Planning Application: WDBC: [0029/23/FUL Change use of Plant Hire Depot to holiday accommodation \(one unit\) at Land adjacent to Martin Farm, Exeter Road, Whiddon Down](#) – Target determination date 14-03-23.
- b) New Planning Application: WDBC: [0562/23/TPO T1: Beech - reduce one lowest limb on the N side by 2 metres to reduce the end weight of limb as it connects to the tree with a potential weak V fork, limb is protruding over the house & has the potential to make contact in moderate winds & G1: Limes - Crown height reduction by 3 metres all over, will help manage the lapsed pollard by reducing limb loads/ stress on the unions, aiding the stabilisation of the crown as the area is very exposed to high winds from the east at Martin Farm, Whiddon Down, EX20 2QL](#) – Target determination date 12-04-23.
- c) New Planning Application: WDBC: [0687/23/AGR Application to determine if prior approval is required for a proposed general purpose agricultural barn 18.2m x 9.1m x 4.3m height to ridge for secure storage of forestry equipment & machinery, shelter for sheep in lambing season if required, storage of feed & dry area for inspecting animals at Land at SX 688 925, Okehampton](#) – Target determination date 25-03-23.

### 10.3.23: Current & New Business

- a) Finger post Survey – Cllrs to report on findings (Chair)

b) **Black Aller Quarry, Drewsteignton (Chair/ Cllr di Battista)**

c) **Hedgehog Highway Project (Chair/Clerk)**

Please read about the project here: <https://hedgehogsrus.co.uk/hedgehog-highway-project>  
[The letter](#) and the following video should also tell you all that you need to know: <https://fb.watch/iWIKaErY73/>

d) **Norton Anti-Virus renewal – Norton 360 Standard (1 year licence/1 device) £24.99 inc. Vat. (Clerk)**

e) **To discuss appointment of Internal Auditor for Internal Audit 2023 (Clerk/Chair)**

f) **Cllrs to consider formation of an H.R. Committee and approval of [associated Terms of Reference \(DPC 025\)](#) (Chair/Clerk)**

g) **Nomination of Parish Members to Dartmoor National Park Authority (Clerk)**

From DALC: As you will know the existing Parish Members of the Dartmoor National Park Authority will cease to hold office following the elections on 4 May 2023. To put forward Parish Members to fill these places as quickly as possible a timetable has been agreed for all National Park nominations with DEFRA. This is set out below:

Nominations to be returned by:	5.00pm on Thursday 11 May 2023
Ballot Papers to be sent out by:	Friday 12 May 2023
Ballot Papers to be returned to DALC by:	2.00pm on Wednesday 31 May 2023

Enclosed is a [Consent to Nomination Form](#) (a [digital form](#) is also available) which should be completed in all parts and returned. This form will be copied and sent with the ballot papers for the information of parishes who may not know all the candidates.

Also available:

- [Member Role Description](#)
- [Guidance Notes](#)
- [Election Timetable](#)
- [General Information about Dartmoor National Park Authority.](#)

#### **11.3.23: Finance (Documents as Presented at the meeting) (Clerk)**

a) **To consider approval of the financial schedule as presented at the meeting.**

#### **12.3.23 Clerk & Cllr Reports & items for future agendas: This is not for discussion/decisions.**

a) **Information on Parish Council Elections to be held 4th May 2023. (Clerk)**

b) **Notification of installation of a Smart Meter at the Toilet Block, Drewsteignton (Clerk)**

c) **Cost of living Survey (Clerk) Note the survey closes on 31 March 2023.**

[Research](#) commissioned by the RSN last year shows rural areas are suffering more acutely from the rise in the cost of living compared to urban areas. The purpose of the survey is to understand more about rural household budgets at, what is, a very difficult time for many. Results from the survey will help us to engage more effectively with Government Departments, MPs etc. The survey can be found at:

[https://www.surveymonkey.co.uk/r/Rural\\_Households\\_Cost-of-Living](https://www.surveymonkey.co.uk/r/Rural_Households_Cost-of-Living)

#### **13.3.23: Confirmation of the next Council meeting: Monday 15<sup>th</sup> May 2022 at 7.30pm at Whiddon Down Village Hall – Annual Council Meeting - Any changes will be posted on the Website.**

#### **14.3.23: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)**

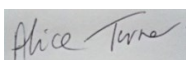
a) **Resolution required to move the Council into Part II.**

b) **To discuss Solicitors Quotes in relation to Drewsteignton Toilet Block lease and Deed of Surrender from Trustee of the Drewsteignton Playing Fields Association (Chair/Clerk)**  
*Contains commercially sensitive information.*

c) **To formally receive letter of resignation from the Clerk and discuss arrangements for recruiting a replacement (Chair)**

*Contains information Contains information covered by Employment Law.*

d) **Chair to return the meeting to public session to hear resolutions.**



Alice Turner – Proper Officer Date: 15<sup>th</sup> March 2023