

Drewsteignton Parish Council.

Clerk: Louise Butler, clerk.drewsteigntonpc@outlook.com / 07764683412
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Minutes of the Parish Council meeting held on Monday 17th of July at 7.30pm in Drewsteignton Village Hall.

Present: Peter Brennan (Chair), Andrew di Battista, Ian Rowe, Anna Imrie, Paul Ridgers & John Redman.

Also in attendance: Louise Butler (Clerk), and Laurance Bennie candidate for co-option for Whiddon down ward

An audio recording was taken from Item 1.7.23 onwards to assist with taking the Minutes.

BUSINESS TRANSACTED

1.7.23: Welcome.

The Chair opened the meeting & reminded everyone that an audio recording was being taken to aid with taking the minutes, the recording will be deleted once the minutes are drafted.

2.7.23 Co-option Vacancies – Whiddon Down & Crockernwell (Chair)

Laurance Bennie stood before the council and outlined his plans to join Drewsteignton parish council for the Whiddon down ward Laurance told the council of his 20+ years of residence in Whiddon down and his work in electrical mechanical engineering

Cllr Ridgers proposed Laurance Bennie was co-opted as Whiddon down councillor Seconded by Cllr Imrie all in favour motion carried (RR2023/31)

3.7.23 Apologies for absence:

Cllr Macey reported absence to the clerk due to injury sustained. Prior to meeting.

Cllr Brennan proposed acceptance of absence seconded by Cllr Imrie all in favour motion carried (RR2023/32)

4.7.23: Minutes of the Last Meetings. [Draft Minutes available on the website.](#)

Cllrs considered the approval of Minutes of the meetings held Monday 19th June 2023 –

Cllr Rowe proposed the minutes of meeting held to be a true and accurate record. Seconded by Cllr Imrie All in favour motion carried (RR2023/32)

5.7.23: Declarations of Interest.

Cllrs were invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs were reminded of their responsibility to keep their Register of Interests updated.

Cllr Redman declared interest which wasn't pecuniary for 8.7.23 application 0245/23

6.7.23: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

No members of the public were present at this meeting

7.7.23: To receive reports if any from County Cllr. McInnes & Borough Cllr Guthrie.

No reports received from Cllrs

8.7.23: Planning - [Click on the application to view the planning documents.](#) (Chair)

- a) [0245/23 Woodland Springs Touring Park Ltd, EX6 6PG Change of use from touring to static caravans, the creation of parking and the relocation of the managers house Expiry Date. 20-07-2023](#) Cllr Brennan proposed a neutral view with need for a consideration for greener energy. With need for solar panels on roofing structures Seconded by Cllr Ridges All in favour motion carried (RR2023/33)

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b) 0147/23 Parford House, Sandy Park, TQ13 8JR Demolition of two existing buildings and erection of two agricultural buildings Full permission was granted 23/06/23

Cllrs were informed that permission had been granted

c) 0234/23 and 0233/23 Shilstone Farm Conversion of outbuildings to 4 holiday lets and repairs to Ash house. Withdrawn

Cllrs were informed that the two applications had been withdrawn at this time.

9.7.23 Highway matters

a) MVAS camera fault currently situated in Sticklepath (chair)

Quote found for £872.93 for a 3-year maintenance contract for fixing device. Clerk to retrieve device and liaise with Graham Hester over next steps

b) A382 Venton straight “SLOW” road markers missing and metal chevrons in need of repair. (Cllr Imrie)

Cllr Imrie informed Cllrs of issues relating to resurfacing work carried out at the end of Venton straight where slow marking was no longer visible.

Clerk updated all on the planned works to take place at the end of July which may be a resolution to the matter. Road to be assessed on the 18/07/23 by Devon highways with work to be carried out on the 27th and 28th of July.

10.7.23: Current & New Business

a) Defibrillator for Crockernwell update (chair)

Just giving page set up to raise funds for defibrillator £790 raised already with a total of £3100 needed. Proposed site will be the edge of the bus shelter with power to be sourced from the overhead mast. Group to source funding from a lottery grant and WDBC to help with financing.

b) Cllrs to consider approval of Football goal posts for Drewsteignton playing field

Drewsteignton playing field committee will donate £820.83 to the Drewsteignton Parish council to enable the Council to purchase goal posts for the playing field. Council to purchase 12ftx6ft free standing aluminium goals which will be retained as an asset of the parish council. **Cllr Redman Proposed purchase of goal posts Cllr Ridges seconded All in favour motion carried (RR2023/34)**

c) Drew Arms update (chair)

£150k pledged of £600k needed for purchase of the Drew Arms. Public meeting to take place on Friday the 21st of July. The Group are now registered with FTO, and are now able to bid for the business in their own right.

11.7.23: Finance (Clerk) Documents available at the meeting.

a) Year End Financial documents (Clerk)

Clerk updated year end to Cllrs with information on AGAR and the council's books that had been received and approved by independent accountant.

b) All documents to enable the Exercise of Public Rights Notice (3rd July to 11st August 2023) have been loaded to the website for inspection.

Clerk informed Cllrs that the exercise of public rights had now been available online and on public notice boards since the 3rd of July with no correspondence received from the public at this time.

c) To approve financial schedule of payments as presented at the meeting. Appendix 1

Cllr Brennan raised concerns over exceptionally high electricity bill **Cllr Brennan proposed action for clerk to contact supplier and investigate. Cllr Rowe seconded all in favour Motion carried. (RR2023/35)**

12.7.22 Clerk & Cllr Reports & items for future agendas:

Councillors are reminded that this is not an opportunity for debate or decision making.

a) Update on handrail off Knowle lane in Drewsteignton (clerk)

b) Confirmation of clerk attending “induction to local council” training on the 19th of July 2023 via zoom

13.7.23: Confirmation of the next Council meeting:

The next meeting will be on Monday 18th September 2023 at 7.30pm at Whiddon Down Village Hall.

Please note that any changes to meeting dates or venue will be posted on the Website.

Appendix 1 July financial schedule

<u>Financial Schedule</u>						
Payment Ref	Amount	Payee	Details	Power	Funding Source	Approval RR & Mins ref.
PM24/027 (27/07/2023)	£1,353.24	EDF Energy	EDF DD for Toilet Block	Public Health Act 1936 S.87	Running Costs/ WC(gen)	RR2021/042 E7.8.21 a)
PM24/028 (01/08/23)	£128.00	EDF Energy	EDF DD for Toilet Block	Public Health Act 1936 s.234	Running Costs/ WC(gen)	RR2021/042 E7.8.21 a)
TOTAL	£1,481.24					

Payments for authorisation/(Retrospective) Approval

Payment Ref	Amount	Payee	Details	Power	Funding Source
PM24/023	£259.58	Alice Turner	Salary & Overtime July 2023	LGA 1972 S.112	Staff Costs / Salary & costs
PM24/024	£452.91	Louise Butler	Salary & Overtime July 2023	LGA 1972 S.112	Staff Costs / Salary & costs
PM24/025	£10.00	Drewsteigton Village Hall	Hall Hire June 2023	LGA 1972 S.111	Admin / Hall Hire
PM24/026	£96.00	Website	Website hosting	LGA 1972 S.111	
TOTAL	£818.49				

Monies held as Reserves (after payments)

Amount	Details		
£1,500.00	Election (Earmarked Reserve)	Bank total as of 30/06/2023	£26,600.82
£568.13	Lengthsman (Earmarked Reserve)	Payments Pending	£2,603.04
£4,202.30	Major Assets Fund (Earmarked Reserve)	Plus Receipts not in bank total	£0.00
£532.36	DAAT (night landing light) (Earmarked Reserve)	Less Money in reserves	£20,370.61
£3,263.20	Asset Maintenance Fund (Earmarked Reserve)	Available Balance	£3,627.17
£3,543.53	Council Contingency (General Reserve)		
£1,000.00	Grants & Donations (Earmarked Reserve)		
£3,530.29	Toilet Block Fund (Earmarked Reserve)		
£1,859.35	Staff Costs & Training (Earmarked Reserve)		
£371.45	Admin Costs (Earmarked Reserve)		
£20,370.61	TOTAL		

RECEIPTS for Info.

Payment ref	Payment method	Details	Amount
PR24/007	bacs	Interest (Reserve Account)	£28.32
PR24/008	bacs	Interest (Reserve Account)	£26.26
PR24/009	100354	Honesty Boxes	£34.00
Total			£88.58

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