

Drewsteignton Parish Council.

Clerk: Louise Butler, clerk.drewsteigntonpc@outlook.com/ 07764683412
www.drewsteigntonparish.co.uk

Draft Minutes for meeting of Drewsteignton Council that took place on Monday 16th October 2023 at 7.30pm at Drewsteignton Village Hall.

Present Peter Brennan(chair), Ian Rowe, John Redman, Laurance Bennie, Anna Imrie, and Julie Macey, and Paul Ridges.

Also present, Lou Butler(clerk) and one member of the public.

Business Transacted

1.10.23: Welcome.

Chair opened the meeting & reminded everyone that an audio recording was being taken to aid with taking the minutes, the recording will be deleted once the minutes are drafted.

2.10.23 Co-option Vacancy – Crockernwell (Chair)

One member of the public attended the meeting, with a view to see how the council worked.

3.10.23 Apologies for absence:

Apologies were received from Cllr Di Battista, for personal reasons.

Proposed by Cllr Brennan and Seconded by Cllr Rowe all in favour, Motion carried (RR2023/42)

4.10.23: Minutes of the Last Meetings. [Draft Minutes available on the website.](#)

Cllrs considered the approval of minutes from the meetings held on 18th September 2023 and the extra ordinary meeting held on 22nd of October 2023.

Cllr Bennie proposed they were a true and accurate record, and Cllr Rowe seconded the motion with all in favour. Motion carried (RR2023/43)

5.10.23: Declarations of Interest.

Cllrs were invited to declare any interests they may have on items on this agenda. Cllr Redman declared an interest for agenda item 8.10.23(c) clerk noted that he would be removed from discussion and vote.

6.10.23: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

No members of the public took the floor on this occasion.

7.10.23: To receive reports (if any) from County Cllr. McInnes & Borough Cllr Guthrie.

No reports were received from either Cllrs, both did send apologies to the meeting via the clerk.

8.10.23: Planning (DNPA unless otherwise stated) (Chair):

- a) 0443/23, Castle Drogo Listed Building Consent, Alterations to existing Lutyens toilet to enable toilet to function, expiration date, 16-11-23 A positive view was proposed by Cllr Ridges as he felt there was a historical purpose for the restoration, this was seconded by Cllr Bennie with all in favour, Motion Carried (RR2023/44)
- b) 23/0067, Hunts Tor Guest House, Drewsteignton EX6 6QW, Works to Trees in conservation area, expires 31-10-2023 Positive response given by Cllrs as they felt the tree was ready to be tidied up. Cllr Macey proposed, with Cllr Rowe seconding all in favour, motion carried. (RR2023/45)
- c) 0405/23, and 0406/23 Shilstone Farm, Full Planning Permission, Conversion of the stables, expires 26-10-2023.

Cllr Redman left the discussion at 19.40 due to declaring an interest in this item. Clerk gave an overview of architect engagement, so the Cllrs were aware of reasons for the lack of site visit. Cllr Brennan gave an overview of the new planning application to avoid confusion from the old application.

Cllr Brennan proposed the council reject the application on the grounds that the property had historically been a private home so the plans had no public benefit and that the proposed use of the new facilities were deemed overdevelopment for the area. Cllr Bennie seconded the proposal. With all Cllrs in favour, one member abstained from vote. All in favour. Motion carried (RR2023/46)

9.10.23: Current & New Business

- a) Accident at Knowle lane. Clerk updated the Cllrs on an accident that had happened on the steps at Knowle lane. Highways were informed, and promptly came to clear the steps of moss and weeds.
- b) MVAS camera clerk had received correspondence from Sticklepath PC with regards to the new maintenance cover that needed to be purchased. Cllrs agreed we would wait for the meeting of Sticklepath parish council and proceed with the purchase at the next meeting.
- c) White marking in Drewsteignton. Cllr Macey informed the room that the white markings had been reinstated by the homeowner and the chair requested a follow up with the homeowners by Cllr Macey.

10.10.23: Consider approval of purchases associated expenses and grants

- a) Defibrillator for Crockernwell.
- b) Defibrillator for Fingle Bridge.
Chair updated the council on the funds that had been raised by the Crockernwell community. Which was in the region of £1100, plus the national lottery funding of £3099. This has put the council in the position to purchase 2 defibrillators for the ward. Plus have a surplus of £330 for future costs.
Cllr Imrie proposed approval of expenses relating to the set up of both defibrillators. Cllr Bennie seconded all in favour, motion carried (RR2023/47)
- c) Playing field grant for fireworks display. The playing field committee submitted a grant request for £500 for their annual firework display. Cllr Ridges proposed the council grant £500 to the playing field committee, Cllr Macey seconded. Two non-votes recorded motion carried (RR2023/48)

11.10.23: Finance (Documents as Presented) (Clerk)

To consider approval of the financial schedule.

Clerk updated council on overpayments that had been made for utilities in Drewsteignton, with a view that the council would receive funds back to the amount of £2000 from EDF and £300 from South west water (source for business) clerk to make arrangements for these to be repaid.

12.10.23: Clerk & Cllr Reports & items for future agendas: This is not for discussion/decisions.

- a) Lengthsman for parish council. Clerk informed the council that the Lengthsman for the parish had been found and named. But the Cllr's felt that some action needed to be taken on the memorial garden and the WC hedge. With a reminder that memorial weekend was approaching. Clerk agreed to contact appropriate trades for quotes, and to purchase the poppy wreath.
- b) Dartmoor Devil (Clerk) councillors were informed of the up coming cycle race that would be going through the parish on the following weekend. Which may cause disruption to traffic in the area on the Sunday morning.

- c) Pop up post office (Chair) Cllrs were reminded of the pop-up post office that would be visiting Drewsteignton every Wednesday between 12-14.30 based outside the Drew arms.
- d) Budget plans for 2024 with a plan for this to be discussed at the next meeting in November. All Cllr's are offered the opportunity to add local interest projects, plus other budget information they may feel relevant for the year ahead.

13.10.23: Confirmation of the next Council meeting: Monday 20th November 2023 at 7.30pm at Whiddon Down Village Hall - Any changes will be posted on the Website.

14.10.23: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) Resolution required to move the Council into Part II.
- b) Clerk holiday/maternity leave for next meeting, agreed that the chair would write agenda for clerk in her absence. Clerk to take 2 weeks maternity on arrival of her baby.
- c) Deed of surrender Toilet block. Clerk to continue to contact castle Drogo to establish a new deed of surrender for the toilet block. Once information on previous trustees is obtained.

Chair to closed meeting.

Financial Schedule	Oct-23				
---------------------------	---------------	--	--	--	--

Payments for Payments for Payments for authorisation/(Retrospective) Approval

Payment Ref	Amount	Payee	Details	Power	Funding Source
PM24/040	£354.00	EDF Energy (playing field)	Electric playing field	Public Health Act 1936 S.87	Running costs/playing field
PM24/041	£128.00	EDF Energy (Toilet)	Electric Toilet block	Public Health Act 1936 S.87	Running costs/WC
PM24/042	£8.80	Post office (stamps)		LGA 1972 S.111	Admin/stationary
PM24/043	£20.99	Amazon (copy paper)		LGA 1972 S.111	Admin/stationary
PM24/044	£33.91	Amazon (ink)		LGA 1972 S.111	Admin/stationary
PM24/045	£52.19	Source for business (WC)	water for toilet block	LG(MP)A 1976 S.19	Running costs/WC
PM24/046	£417.96	Louise Butler	Salary for october 2023	LGA 1972 S.112	Staff salary
PM24/047	£117.99	Steve Harris (defib work)	Work on Defibrillator	LGA 1972 S.137	Defib
PM24/048	£868.15	Peter Brennen (defib work)	Work on Defibrillator	LGA 1972 S.137	Defib
PM24/049	£12.00	Whiddon Down Village Hall	Hall Hire July 2023	LGA 1972 S.111	Admin / Hall Hire
PM24/050	£500.00	Playing field	Grant for fireworks	LGA 1972 S.137	Grant
Total	£2,513.99				

RECEIPTS for Info.

Payment ref	Payment	Details	Amount
PR24/011	bacs	2nd half Precept	£5,950.00
PR24/012	bacs	Community grant Cllr Guthrie (defib)	£200.00
PR24/013	bacs	(defib)	£3,099.00
PR24/014	bacs	Steve Harris (defib)	£1,174.59
PR24/015	100356	Honesty Boxes	£85.00
PR24/016	bacs	Interest (Reserve Account)	£29.97
PR24/017	bacs	Interest (Reserve Account)	£29.12
Total			£10,567.68

Monies held as Reserves (after payments)

Amount	Details		
£1,500.00	Election (Earmarked Reserve)	Bank total as of 29/09/23	£28,406.63
£568.13	Lengthsman (Earmarked Reserve)	Payments Pending	£2,603.04
£4,202.30	Major Assets Fund (Earmarked Reserve)	Plus Receipts not in bank total	£0.00
£532.36	DAAT (night landing light) (Earmarked Reserve)	Less Money in reserves	£20,370.61
£3,263.20	Asset Maintenance Fund (Earmarked Reserve)	Available Balance	£5,432.98
£3,543.53	Council Contingency (General Reserve)		
£1,000.00	Grants & Donations (Earmarked Reserve)		
£3,530.29	Toilet Block Fund (Earmarked Reserve)		
£1,859.35	Staff Costs & Training (Earmarked Reserve)		
£371.45	Admin Costs (Earmarked Reserve)		
£20,370.61	TOTAL		

Signed

Date