

Drewsteignton Parish Council.

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Minutes for meeting of Drewsteignton Council that took place on Monday 15th April 2024 at 7.30pm at Whiddon down Village Hall.

Present, Peter Brennan, Andrew Di Battista, Ian Rowe, Laurance Bennie, John Redman, and Anna Imrie.

Also present, Lou Butler (clerk)

Business Transacted

1.5.24: Welcome

Chair opened the meeting & reminded everyone that an audio recording may be taken to aid with taking the minutes, the recording will be deleted once the minutes are drafted.

2.5.24 Co-option Vacancy – Crockernwell (Chair)

Chair reminded council of the position still available for the Crockernwell ward.

3.5.24 Apologies for absence:

Apologies were received before the meeting for Cllr Macey and Cllr Ridges. Both with prior commitments. [The apologies were agreed and proposed by Cllr Bennie, and seconded by Cllr Redman. All in favour. Motion carried RR2024/19](#)

4.5.24: Minutes of the Last Meetings. [Draft Minutes available on the website.](#)

Cllrs considered the approval of Minutes of the meetings held 15th of April 2024. [Cllr Imrie proposed they were a true and accurate account of the previous meeting and Cllr Bennie seconded. All in favour. Motion carried RR2024/20](#)

5.5.24: Declarations of Interest.

Cllrs were invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs were reminded of their responsibility to keep their Register of Interests updated. There were no declarations at this time.

6.5.24: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

There were no members of the public present on this occasion.

7.5.24: To receive reports (if any) from County Cllr. McInnes & Borough Cllr Guthrie.

The clerk informed the council that Cllr McInnes had sent his apologies last week. Cllr Guthrie had sent a update for the council, where he gave an update on the work he had been doing on the board of the advisory group at Swwater. Which would hopefully help them be more proactive with concerns over water supply and rivers in the region. He also made us aware that highways continue to be the top of peoples concerns in the region and that WDBC are committed to fixing the issues with poor quality of any repairs that do happen.

8.5.24: Planning (DNPA unless otherwise stated) (Chair):

- a) [0167/24 Full Planning Permission, Conversion of barn into holiday accommodation. South Cuma, Drewsteignton, EX6 6PX](#). Cllrs reviewed concerns that had been raised by parishioners and agreed to arrange a site visit, with the hope to discuss the planning further at the June meeting.

- b) [0183/24 Prior Notification, Erection of steel framed building for the keeping of livestock, Winscombe, Crockernwell, EX6 6NL.](#) Cllrs were all in agreement that this application was in keeping with the current structures in the area. With a side note that it great to see a farm investing in its future in difficult times for farming. Cllr Brennan proposed a positive response from the council and Cllr Rowe seconded. All in favour. Motion carried RR2024/21
- c) [0248/23 Change of use from D1 \(Methodist church\) to C3 \(dwelling\)](#) This was a revisit of a previous agreed planning application. The clerk addressed the council to inform them that DNPA had not yet been granted permission for an aged application. The clerk requested if she could re submit their initial support to the planning officer as the applicant had been asked to re submit his application. Council agreed to this.
- d) Chair informed council of Shilstone application appeal. Clerk was asked to submit information from previous council findings to the planning inspectorate.

9.5.24: Highway matters

- a) Clerk updated council on the Crockernwell bus stop wheelchair accessibility request. That had been submitted to Highways this month. With a very positive outcome that the CC had agreed to fund the works in Crockernwell. Clerk was asked to find 3 quotes for work to be done before March 25
- b) Clerk made Cllrs aware of Devon highways “road map” newsletter. Which she had received this month highlighting the request for land/homeowners to maintain hedges on public walkways in the ward.
- c) Setting a speed limit in Drewsteignton, has now reached its next stage. With Highways and DNPA in agreement that it can go ahead. We now need to wait for further instruction of what we need to do next.
- d) Clerk informed of an overnight road closure from Whiddon Down to North Tawton Mon 17th June 24 till Fri 21st June 24 19:00 till 06:00

10.5.24 Current and new business

- a) Clerk updated council on Teign valley dog incidents. We had received correspondence from the national trust. Which stated that they were still working closely with all agencies involved and had not been able to find a known cause for the incidents that had occurred. The Cllrs agreed that they would like to make dog walkers and visitors aware that the area is now open for business. Plus, all possible action had been taken to prevent any further incidents. The last incident occurred on the 1st of May and the council would like to let everyone who’s family pet was involved know that our thoughts are with them, at this very upsetting time.
- b) A rogue traders warning has been issued for the area and the information has been posted on the parish website.
- c) Playing field equipment was audited last month and a discussion will be had with the playing field committee next month at the ACM
- d) DPC Asset Audit has been completed for the year with every item accounted for. These will be posted on the website in due course. Main additions are 3 new defibrillators for the DPC.
- e) The update on Sandy Park defibrillator installation is that it is still waiting for all relevant party’s to be available for the installation. Hopefully this will be completed in June.

11.5.24 Annual review and approval of.

- a) Cllrs discussed the advantages for the Annual subscription to NALC/DALC and Cllr Redman proposed continued subscription to it for years 24/25. Cllr di Battista seconded. All in favour. Motion carried RR2024/22

- b) Approval of Cllrs membership to external groups.

Group Description	Appointed member
Whiddon Down Village Hall	Cllr Ian Rowe
Drewsteignton Carpark	Cllr John Redman
Drewsteignton Village Hall	Cllr Julie Macey
DNPA	Cllr Peter Brennan
Eastern Links	Cllr Anna Imrie
Playing Field committee	Cllr Andrew di Battista
Snow Warden	Cllr John Redman
Paish Website and social media	Clerk Lou Butler
Parish Post	Cllr Peter Brennan

- c) Cllrs considered approval of members of HR Committee.

John Redman
Anna Imrie
Julie Macey
Peter Brennan

- d) Meeting dates for the next year. Which were agreed by the council. [Dates Proposed by Cllr Brennan and seconded by Cllr Redman. All in favour. Motion carried RR2024/23](#)

Meeting Dates (Mondays)	Venue
17 th June 2024 ACM	Whiddon Down Village Hall
15 th July 2024	Drewsteignton Village Hall
16 th September 2024	Drewsteignton Village Hall
21 st October 2024	Drewsteignton Village Hall
18 th November 2024	Whiddon Down Village Hall
16 th December 2024	Whiddon Down Village Hall
20 th January 2025	Whiddon Down Village Hall
17 th February 2025	Whiddon Down Village Hall
17 th March 2025	Drewsteignton Village Hall
21 st April 2025	Drewsteignton Village Hall
19 th May 2025	Whiddon Down Village Hall

12.5.24: Finance and Consideration for approval of purchases.

- a) Financial schedule attached was considered and approved. Noted new format. [Cllr Brennan proposed the schedule to be true and accurate and Cllr di Battista seconded. All in favour. Motion carried. RR2024/24](#)
- b) Cleck updated council on wanting to move council finances onto a cloud-based software system. This would be at a cost of £12 per month for digitalising DPC accounts. [Scribe - Premium Cloud Software for Local Councils \(scribeaccounts.com\)](#). Scribe is a software designed for local council with the option for logins for Cllrs. [Cllr Brennan proposed this would be a time saving measure for the cleck with increased visibility of finances for the council. Cllr Bennie seconded. All in favour. Motion carried RR2024/25](#)
- c) Clerk informed council that the year-end had now been completed. Internal auditor for year-end 2023/24 will now be sort.

13.5.24: Chair Confirmed the next Council meeting and ACM: Monday 17th June 2024 at 7.30pm at Whiddon Down Village Hall - Any changes will be posted on the Website.

Drewsteignton Parish Council**Transactions for Current**

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			22,937.42	
1	19/05/2024		WC cleaning	stephen Park	-251.15	22,686.27	
2	20/05/2024		Hall Hire	Whiddon Down Vil	-26.00	21,920.27	
3	20/05/2024		Parish Post	Parish Mag Printe	-740.00	21,249.27	
4	20/05/2024		Salary and costs	Louise Butler	-671.00	20,761.39	
5	20/05/2024		Insurance council	Community first tr	-487.88	20,465.65	
6	20/05/2024		Dalc membership	Devon association	-295.74	20,465.65	
			CLOSING BALANCE				
			Value of uncashed entries	£-4,361.68	Bank statement should show	£24,827.33	


P. Brennan
20/5/2024