

Drewsteignton Parish Council.

Clerk: Louise Butler, clerk.drewsteigntonpc@outlook.com/ 07764683412

www.drewsteigntonparish.co.uk. X @drewsteigntonpc

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Notice is hereby given that a Parish Council meeting will take place on Monday 15th of July, at 7.30pm in Drewsteignton Village Hall.

All Councillors are hereby summoned to attend for the purpose of considering & resolving upon the business to be transacted as set out below.

Members of the public are welcome to attend.

An audio recording maybe taken from Item 1.7.24 to assist with taking the Minutes.

AGENDA

1.7.24: Election of Chair.

Election of Chair To include signing of declaration of acceptance of office form.

2.7.24: Election of Vice-chair

Election of Vice-Chair To include signing of declaration of acceptance of office form.

3.7.24: Welcome.

Chair to open the meeting & remind everyone that an audio recording maybe taken to aid with taking the minutes, the recording will be deleted once the minutes are drafted.

4.7.24: [Co-option Vacancy and Resignation of Cllr.](#)

5.7.24 Apologies for absence:

Resolution to approve apologies (with reasons) made prior to the meeting.

6.7.24: Minutes of the Last Meetings. [Draft Minutes available on the website.](#)

Cllrs to consider the approval of Minutes of the meetings held 10th of June 2024

7.7.24: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

8.7.24: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

The public are invited to speak on issues on this agenda, raise issues for future consideration, other matters which the council has some control over. Members of the public may not speak during other items. Any items raised will not be discussed at this meeting but may be added to the next agenda.

9.7.24: To receive reports (if any) from County Cllr. McInnes & Borough Cllr Guthrie.

10.7.24: Planning (DNPA unless otherwise stated) (Chair):

- a) [0297/24-Certificate of Lawfulness for an existing use-Kiln Orchard, Drewsteignton, EX6 6PA-Use of land for a mixed use-storage and distribution, light industrial and retail.](#)
- b) [0300/24-Full Planning Permission France Hill, Chagford, TQ13 8JT-Addition of solar panels to roof of existing agricultural building.](#)
- c) 0167/24 South Cuma-full planning permission

11.7.24: Highway matters

- a) Knowle lane footpath Drewsteignton.
- b) Information from meeting with Josh Scillitoe, Devon Highways (clerk)
- c) Speed limit in Drewsteignton update.
- d) SWARCO MVAS update.
- e) Hedgehogs in Drewsteignton.

12.7.24 Current and new business

- a) Grant request Okehampton District community transport group.
- b) Playing Field AGM update (chair)
- c) Message from Chairmans Community Award winner.

13.7.24 Annual review of Council Policies & Procedures:

Cllrs to review the associated Terms of Reference of the H.R. Committee (DPC 025) (Chair)
Cllrs to review....

[DPC 001 Standing Orders, version 3.0 dated 19th October 2020](#)

[DPC 002 Code of Conduct, version 1.0 dated 21st October 2019](#)

[DPC 003 Financial Regulations, version 2.0 dated 5th May 2021](#)

[DPC-004-Scheme-of-Delegation-V2.0-R2.pdf \(drewsteigntonparish.co.uk\)](#)

[DPC 005 Data Retention & Disposal Policy, version 1.0 dated 21st October 2019](#)

[DPC 006 Internal Audit Policy, version 1.0 dated 20th January 2020](#)

[Notice of exercise of public rights](#)

14.3.24: Finance and Consideration for approval of purchases.

- a) Internal auditors statement for the financial year 2023/24
- b) Approval of financial statement available at meeting.
- c) Consideration of bank account switch from Natwest to Unity Trust.

15.3.24: Confirmation of the next Council meeting: Monday 16th September 2024 at 7.30pm at Drewsteignton Village Hall - Any changes will be posted on the Website.



Lou Butler Proper officer

09th of July 2024