

Drewsteignton Parish Council.

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www.drewsteigntonparish.co.uk.

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Minutes for meeting of Drewsteignton Parish Council that took place on Monday the 16th of June 2025 at 7.30pm at Whiddon Down Village Hall.

Present, Peter Brennan, Andrew Di Battista, Ian Rowe, John Redman, Laurance Bennie, Sue Hember and Julie Macy.

Also present, Lou Butler(clerk) plus 3 members of the public

Business Transacted

1.6.25: Welcome

Chair welcomed everyone to the meeting and reminded everyone that an audio recording would be taken from item 1 on the agenda to aid note taking and would be deleted once the draft minutes had been written.

2.6.25 Current Vacancies.

Chair reminded the council of the current vacancy in the Crockernwell ward.

3.6.25: Apologies for absence:

On apology for absence was noted for Cllr Imrie, who had sent her apologies prior to the meeting as she would be away of holiday. [Cllr Rowe accepted the apology and Cllr Di Battista seconded, all in favour. Motion carried RR25/30](#)

4.6.25: Minutes of the Last Meetings.

Draft Minutes were made available on the website.

[Cllr Bennie proposed they were an accurate portrayal of the ACM and Cllr Macy seconded, all in favour. Motion carried RR25/31](#)

5.6.25: Declarations of Interest

Cllrs were invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs were reminded of their responsibilities to keep there register of interests updated. No interest was declared at this time.

6.6.25: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

7.6.25: To receive reports (if any) from County Cllr. Davies & Borough Cllr Guthrie.

No reports were received.

8.6.25: Planning (DNPA unless otherwise stated) (Chair):

- a) [0189/25, Full Planning Permission, National Trust Car Park, Castle Drogo. Installation of four electric vehicle charging stations and associated equipment and underground cabling expires 18/07/25](#) Cllr Bennie proposed a positive response to the NT plans and Cllr Redman seconded, all in favour. Motion carried RR25/32
- b) Presentation by Jackson-stops for Heritage development at Whiddon Down, was postponed until the July meeting which will now be held at Whiddon Down and not the advertised Drewe Arms long room.

- c) Current enforcement issues West Devon and DNPA. At the time of the meeting no enforcement issues were published from either DNPA or WD.

9.6.25: Highway matters

- a) Abandoned vehicles that were reported at the last meeting to the PC have been chased up by highways and are now both displaying enforcement notices.
- b) Road closures 11th till the 15th of August stone lane closed for works by southwest water.
- c) Dangerous trees that were reported at the May meeting on the road from Castle Drogo have been reported to highway and they were already aware.
- d) Surface works Drewsteignton. Clerk reported that she had received complaints about the amount of anti-slip gravel placed down in and around Drewsteignton after the surface works. This was reported and rectified by SW highways.

10.6.25: Current and new business

- a) Accessibility ramps for churchyard footpath had been requested and an application for 2 pair of ramps had been supplied to the council with quotes found for £372 for both sets. [Cllr Brennan proposed that the council purchase the ramps and retain them as a council asset. Cllr Rowe seconded the proposal, all in favour, motion carried. RR25/33](#)
- b) Glebe cottages update.
The National Trust has agreed to provide regular updates to the Parish Council and to develop a plan to address parking issues in Drewsteignton Square. In the meantime, parishioners and visitors are encouraged to use the Village Car Park. Concerns from parishioners about upcoming events at the Drewe Arms, particularly regarding the need to maintain access for agricultural and emergency vehicles, have been passed to the Pub Team. Assurances have been received that the Mini-Chagstock event will be marshalled, and shuttle buses from Chagford will help alleviate parking concerns.
- c) Grant application from the friends of Drewsteignton graveyard group. Who are requesting £500 to help maintain the graveyard, after the winter storms, the bank account had been depleted and there was concern that they would not be able to hire the necessary people or equipment to keep the graveyard looking its best. [Cllr Brennan proposed that the council award the full £500 to help with the future upkeep. Cllr Bennie seconded all in favour, motion carried RR25/34](#)

11.6.25: Review of Council Policies & Procedures:

DPC 001	Standing Orders
DPC 002	Code of Conduct
DPC 003	Financial Regulations
DPC 004	Scheme of delegation
DPC 005	Data Retention & Disposal Policy
DPC 006	Internal Audit Policy

[Cllrs reviewed the policies and procedures in place, and agreed that they were still current and relevant RR25/35](#)

12.6.25: Finance and Consideration for approval of purchases.

Drewsteignton pc online payment log					
Voucher n	Date	Supplier	Discription	Amount	VAT reclaim
16	16.06.2025	Louise Butler	Salaries and expenses	£459.24	Y
17	16.06.2025	Parish Mag Printers Ltd	Parish post printing	£143.00	N
18	18.06.2025	EDF	Electric W/C	£46.00	N
19	18.06.2025	Scribe Accounting (Starboard Systems Limited)	Scribe	£28.80	Y
20	18.06.2025	The ramp people	wheelchair access ramps	£372	Y
21	18.06.2025	Friends of Holy Trinity church	Grant	£500	N

Clerk submitted for approval the documentation for this year's AGAR which is all available on the website. The exercise of public rights was recorded to start on the 18th of June and would run until the 19th of July.

Cllrs appointed Ms D Emmerton as internal auditor for Drewsteignton PC and the clerk agreed to arranged for the audit to be completed before the 1st of July 2025

[Cllr Rowe proposed the financial documents and the appointment of the internal auditor, Cllr Hember seconded all in favour, motion carried RR25/36](#)

13.6.25: Confirmation of the next Council meeting:

Chair confirmed that the next council meeting would take place at Whiddon Down village hall on the 21st of July 2025 at 7.30 **Which is a change to the arranged location.** Any further changes will be posted on the website.