

# Drewsteignton Parish Council.

Clerk: Louise Butler, [clerk@drewsteignton-pc.gov.uk](mailto:clerk@drewsteignton-pc.gov.uk)/ 07764683412

[www.drewsteigntonparish.co.uk](http://www.drewsteigntonparish.co.uk).

Find us on Facebook @ [Drewsteignton parish council](https://www.facebook.com/Drewsteigntonparishcouncil).

## **Notice is hereby given that a Parish Council meeting and Annual Community Meeting will take place on the 18<sup>th</sup> of May 2026, at 7.30pm in Whiddon Down Village Hall.**

The annual Parish meeting is open to the public and is authorised to discuss all Parish affairs. All members of the public present may express an opinion, make a statement or ask a question, however, only Local Government electors for the Parish will be entitled to vote on any issue raised at the meeting. Voting on a question is done by most electors present at the meeting and the decision of the person chairing the meeting as to the decision is final unless a poll is demanded LGA 1972 ss18(2). No votes taken at this meeting are binding on the Parish Council although they may be considered at the next Parish Council meeting.

**An audio recording maybe taken from Item 1.5.26 to assist with taking the Minutes.**

## **AGENDA**

### **1.5.26: Welcome and apologies for absence.**

Chair to open the meeting & remind everyone that an audio recording maybe taken to aid with taking the minutes, the recording will be deleted once the minutes are drafted.

### **2.5.26: Approval of Minutes from the Previous Annual Community & Parish Council Meeting.**

Draft minutes available on the website.

### **3.5.26 : Chair's annual report.**

A summary of the Parish Council's activities and key achievements over the past year.

### **4.5.26 Financial Report**

Presentation of the annual accounts and financial overview.

### **5.5.26 Community Reports**

Brief updates from local organisations, groups, churches, and community projects.

### **6.5.26 Election of Parish Council Chair**

Nominations and election for the position of Chair for the coming year. Elected Chair to sign the Declaration of Acceptance of Office.

### **7.5.26 Election of Parish Council Vice Chair**

Nominations and election for Vice Chair. Elected Vice Chair to sign the Declaration of Acceptance of Office.

### **8.5.26 Declarations of Interest**

Councillors are invited to disclose any interest they have in agenda items, specifying the nature of these interests. They should ensure their Register of Interests remains current.

### **9.5.26 Review of Policies and Procedures**

Review and approve existing governance documents for the new council year.

DPC 001	Standing Orders
DPC 002	Code of Conduct
DPC 003	Financial Regulations
DPC 004	Scheme of delegation
DPC 005	Data Retention & Disposal Policy
DPC 006	Internal Audit Policy
DPC 015	Internal Financial Control Policy
DPC 023	Reserves Policy

### **10.5.26 Appointment of Parish Council Representatives to External Bodies/Committees**

#### **11.5.26 Open Forum for Residents**

Opportunity for parishioners to raise local issues, concerns, suggestions or celebrations.

#### **12.5.26 Planning (DNPA unless otherwise stated) (Chair):**

- a) [0126/26 Old Rectory, Drewsteignton, Exeter, Devon, EX6 6QT, Erection of single storey double garage, outdoor swimming pool and adaptation of existing outbuildings to provide ancillary studio space and plant rooms together with associated landscaping, with variation of Condition 2 attached to planning permission ref: 0401/24, dated 6 November 2024 expires 05/06/2026](#)
- b) [26/0036, Works to Trees in conservation area, Old Rectory, Drewsteignton, EX6 6QT, T1 Beech - Fell T2 Poplar - Fell G2 - Cypress - Fell, expires 29/05/2026](#)
- c) [26/0037, Works to Trees in conservation area, Tilford Cottage, 1, Stonelands, Crockernwell, EX6 6NB. T1 Holly - Remove the branches close to our house/roof, some branches have broken and are hanging over our property expires 09/06/2026](#)
- d) [1105/26/PDM Land At Sx 683 928 \(Land at West Farm Martin Farm\) Whiddon Down Prior approval \(Class Q\) for a change of use of 3no. buildings on an agri. unit to 7no. dwellinghouses \(Use Class C3\) Expires 22/05/2026](#)

#### **13.5.26 Any Other Business**

- a) Road closures scheduled for the parish.
- b) Planned building work commencing 1<sup>st</sup> of June 26 Drewsteignton.
- c) Approval of financial documents.

#### **14.5.25 Date of Next Annual Community & Parish Council Meeting.**

Propose and agree provisional date for the following year's meeting



Lou Butler Proper officer

Dated 11/05/2026